

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

SEPTEMBER 28, 2016 / 6:00 P.M.

AGENDA

This meeting will be televised on Time Warner Cable Channel 10
on Saturdays at 10:00 AM and Sundays at 5:00 PM

Next Resolution #16-17
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Customer Request to Address Board on High Usage Bill – Account #018522-000
2. Customer Request for a Mainline Extension
3. Discussion and Consideration of Resolution 16-15 Late Fee Waiver Policy
4. Consideration of Resolution 16-16 Declaring Certain Water Department Property as Surplus and Authorizing Disposal of Same
5. Consider Resolution 16-17 for the California Employers' Retiree Benefit Trust Program (CERBT)
6. Appointment of a Replacement Wastewater Ad Hoc Committee Member
7. Review and Adjust Board Meeting Schedule for November and December
8. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on August 24, 2016 and Minutes of a Special Meeting held on September 7, 2016
 - Audit List

9. Items Removed from the Consent Calendar for Discussion or Separate Action
10. Management Reports
 - 10.1 Operations
 - 10.2 Finance
 - 10.3 General Manager
11. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
12. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 3:00 p.m., September 23, 2016.



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: SEPTEMBER 21, 2016
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: CUSTOMER REQUEST TO ADDRESS BOARD ON HIGH USAGE BILL –
ACCOUNT #018522-000

BACKGROUND\DISCUSSION

The customer of account #018522-000 recently received a high usage water bill in the amount of \$1,410.58 due to a water leak that was discovered on their property.

The customer is requesting from the Board any consideration to reduce the bill or have an extension to make payments for two years on the amount owed.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	SEPTEMBER 21, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CUSTOMER REQUEST TO ADDRESS BOARD REGARDING WATER SERVICE FOR PARCEL NO. 609-251-04

BACKGROUND

The property owner for the above referenced parcel has requested to address the Board of Directors for consideration of a remote water meter service.

The parcel currently has no water available and would require a 660 foot mainline extension to obtain water service. The property owner has expressed that the cost of extending the water mainline, conforming to District's specifications and standards, is difficult to fund, not feasible and exceeds the value of the property. The owner is requesting consideration to have a remote meter installed approximately 330 west of the northeast property corner which is the closest water pipeline available. From this remote meter the customer would install a small diameter pipe (customer line) in the existing right-of-way to deliver water to the property.

The property is located in Assessment District No. 4 (AD-4) formed in 1987 but the owner of the property at the time chose not to participate in the water availability assessment portion of the annexation paying only for the Fire Assessment which resulted in no water pipeline available to serve the property.

DISCUSSION

There is no policy that allows remote meters to be installed in the District. Current policy does state that new water meters are subject to Primary and Secondary Capital Impact Fees as outlined in Resolution #03-15.

Section 7.05.030 (3) (b) of the Water District Code states that:

“Secondary. All new, enlarged and/or expanded service connections shall be charged a secondary capital impact fee (SCIF). The amount of this SCIF shall be equal to the greater of:

- (i) The actual cost to provide the required secondary infrastructure; or*
- (ii) A calculated fee that is based on the linear footage of the property requiring new and /or enlarged/expanded service.*

The policy also states that:

“If fire hydrants and or a distribution pipeline are required, the SCIF shall be based on the cost of extending the existing distribution system in such a manner that the resulting expanded distribution pipeline transverses at least one complete side of the property requiring water service.”

These requirement result in the water pipeline to be constructed to extend to the northwest corner of the parcel at the owners expense.

In addition to the actual cost for the water pipeline infrastructure the property is subject to Water Availability Assessment Charges contained in Resolution #03-15.

Section 7.05.030 (4) of the Water District Code states that:

“Water Availability Assessment Charges. In addition to the PCIF and SCIF amounts shown above, property that has not been subject to the district’s water availability assessment in the past shall be charged a water availability charge at the time new water service is requested by the customer. The amount of this charge shall be equal to the cumulative amount that the subject parcel receiving new water service would have been charged over the past 15 years if the property had been subject to the water availability assessment.”

When the District was performing re-piping efforts there was a dedicated temporary construction crew employed by the District that allowed staff to install mainline extensions using in-house resources available. When the re-piping projects were complete the construction crew was dissolved resulting in mainline extensions being difficult to complete due to the lack of resources in-house. If the District was not able to perform the mainline extension using in-house resources a contractor would be hired by the District, or by the owner, to install the water pipeline.

Estimated cost for District to install a 6” mainline is approximately \$18-\$20 per foot.

OPTION FOR CONSIDERATION

Not require the water pipeline to traverse on complete side of property reducing the overall footage of required pipeline to 330 feet. Reasoning; with the exception of one

parcel directly to the west all surrounding parcels are designated Government Exempt (GE), or government owned lands. If the parcel to the west requested water the District would consider not having that property require to *“traverse one complete side of the property”* due to the improbability that water service would be requested for the GE designated lands.

08/30/16

TWENTY NINE PALMS WATER DISTRICT

I would like to purchase a WATER METER and install at a existing empty meter box approx. 300 Feet from the property line on Badguy Lane.

It is not feasible for me to install a main line or hydrants and I do not have the funds. The property value does not warrant the expense either.

There is already an existing Fire Hydrant close enough to my property to satisfy my Homeowners Insurance.



Edward C. Butler (Homeowner)

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GL.42 ①	GL.41 ②	GL.40 ③	GL.39 ④	GL.38 ⑤	GL.37 ⑥	GL.36 ⑦	GL.35 ⑧
GE	GE	GE			GE	GE	

GL.59 ⑬	GL.60 ⑭	GL.61 ⑮	GL.62 ⑯	GL.63 ⑰	GL.64 ⑱	GL.65 ⑲	GL.66 ⑳
GE	GE	GE	GE	GE	GE	GE	

GL.106 ①	GL.105 ②	GL.104 ③	GL.103 ④	GL.102 ⑤	GL.101 ⑥	GL.100 ⑦	GL.99 ⑧
GE	GE	LF	LF		GE	GE	LF

GL.107 ⑩	GL.108 ⑪	GL.109 ⑫	GL.110 ⑬	GL.111 ⑭	GL.112 ⑮	GL.113 ⑯	GL.114 ⑰
	GE	GE	GE	LF	GE	LF	LF

SEC (642.82 AC.)



251

21

V^W

X

Y

PVC

Z^W PVC

W^W AC

UNIT 3 UNIT 2 UNIT 1

PLACE NORTH

3

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	SEPTEMBER 21, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 16-15 ADOPTING A LATE FEE WAIVER POLICY

BACKGROUND\DISCUSSION

It was requested by the Board of Directors at the August 24, 2016 meeting to have staff develop a late fee waiver policy.

On occasion the District receives a request from a customer to waive a late fee that has been applied to their account when a water bill becomes delinquent. As stated in the Twentynine Palms Water District's Code, Section 5.05.370 (1) "District charges which are not paid on or before the day of delinquency shall also include and administrative service charge of 10 percent".

There are no provisions that would allow authority to the General Manager or any District staff to waive such late fee upon request of the customer. Any such request would be presented to the Board at a scheduled Board of Directors Meeting for their consideration to waive the late fee. The Board has the authority to waive any fee and has historically exercised this authority to waive a late fee if the customer has demonstrated good payment history.

Staff has developed Resolution 16-15 for your review and consideration for approval. This Resolution gives authority to the General Manager to waive a late fee if a written request has been received and the customer has had no late charges over the preceding two years and has not been granted such waiver within the two-year period preceding the date of the late bill.

RECOMMENDATION

Approve Resolution 16-15 adopting a Late Fee Waiver Policy.

OPTIONS

Direct staff to bring resolution back to the Board with changes to the qualifying criteria for a late fee waiver.

RESOLUTION 16-15

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
GIVING THE GENERAL MANAGER THE AUTHORITY
TO WAIVE LATE FEES**

WHEREAS, the Twentynine Palms Board of Directors desire to establish a late fee waiver policy; and

WHEREAS, the Twentynine Palms Water District does not currently have a late fee waiver policy; and

WHEREAS, the General Manager is responsible for the daily functions of the District; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Twentynine Palms Water District as follows:

1. The General Manager has the authority to waive a late charge upon a customer's written request if he/she has had no late charges over the preceding two years and has not be granted such a waiver within the two-year period preceding the date of the late bill.

PASSED, APPROVED AND ADOPTED this 28th day of September 2016 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	SEPTEMBER 21, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE RESOLUTION 16-16 DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS AND AUTHORIZING DISPOSAL OF SAME

BACKGROUND

Over the course of time the Water District accumulates items that have been taken out of service or are no longer useful for District operations. These items need to be declared as surplus property by the Board of Directors to allow staff to proceed with the sale of such items.

RECOMMENDED ACTION

Approve Resolution 16-16 Declaring Certain Water District Property as Surplus and Authorizing Disposal of Same.

RESOLUTION 16-16

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
DECLARING CERTAIN WATER DISTRICT PROPERTY AS SURPLUS
AND AUTHORIZING DISPOSAL OF SAME**

WHEREAS, an inventory of certain Water District property as listed on attached Exhibit "A" has been made; and

WHEREAS, a determination to be no longer necessary for the Water District's use has become appropriate.

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of the Twentynine Palms Water District does hereby determine and declare the attached Exhibit "A" listing of property to be no longer necessary for the Water District's use and authorizing disposal at a surplus sale.

PASSED, APPROVED AND ADOPTED this 28th day of September 2016.

Ayes:
Noes:
Abstain:
Absent:

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

EXHIBIT "A"
TWETNYNINE PALMS WATER DISTRICT
SURPLUS INVENTORY
SEPTEMBER 21, 2016

EQUIPMENT

1.	1999 Mighty Mover 230 Generator Set	4AG3U21D1XCO28053
2.	1999 Mighty Mover 230 Generator Set	4AG3U21D3XCO28054
3.	150 Kw Generator	G8227004
4.	1985 JD 570-A Grader	DW570AX506242
5.	Duplex 10 HP Air Compressor	N/A

OFFICE EQUIPMENT

1. Nortel Phone System with phones
2. Wireless Microphone system

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RESOLUTION 16-17

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
FOR CALIFORNIA EMPLOYERS' RETIREE
BENEFIT TRUST PROGRAM
(CERBT)**

WHEREAS, the Twentynine Palms Board of Directors desires to participate in the California Public Employees' Retirement System (CalPERS) Prefunding Plan to cover the health care costs or other post-employment benefits; and

WHEREAS, the Prefunding Plan (CERBT) is a trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the internal Revenue Code as an agent multiple-employer plan as defined in Governmental Accounting Standards Board (GASB) Statement No. 43 consisting of an aggregation of single-employer plans, with pooled administrative and investment functions ; and

WHEREAS, the Board shall institute such procedures and processes as it deems necessary to administer the CERBT Agreement and election of Twentynine Palms Water District to prefund Other Post Employment Benefits (OPEB) through CalPERS and to carry out the purposes of this Agreement; and

NOW, THEREFORE, BE IT RESOLVED that the Twentynine Palms Water District Board of Directors does hereby RESOLVE and ORDER as follows:

1. File a duly adopted and executed Agreement and Election to prefund Other Post Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and
2. The General Manager, Contract C.P.A., and the Office Manager have the delegation of authority to request on the behalf of the Twentynine Palms Water District disbursements from the Other Post Employment Prefunding Plan and to certify as to the purpose for which the disbursed funds will be used.

PASSED, APPROVED AND ADOPTED this 28th day of September 2016 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST PROGRAM ("CERBT")

**AGREEMENT AND ELECTION
OF**

Twentynine Palms Water District

(NAME OF EMPLOYER)

**TO PREFUND OTHER POST EMPLOYMENT
BENEFITS THROUGH CalPERS**

WHEREAS (1) Government Code Section 22940 establishes in the State Treasury the Annuitants' Health Care Coverage Fund for the prefunding of health care coverage for annuitants (Prefunding Plan); and

WHEREAS (2) The California Public Employees' Retirement System (CalPERS) Board of Administration (Board) has sole and exclusive control and power over the administration and investment of the Prefunding Plan (sometimes also referred to as CERBT), the purposes of which include, but are not limited to (i) receiving contributions from participating employers and establishing separate Employer Prefunding Accounts in the Prefunding Plan for the performance of an essential governmental function (ii) investing contributed amounts and income thereon, if any, in order to receive yield on the funds and (iii) disbursing contributed amounts and income thereon, if any, to pay for costs of administration of the Prefunding Plan and to pay for health care costs or other post employment benefits in accordance with the terms of participating employers' plans; and

WHEREAS (3) Twentynine Palms Water District
(NAME OF EMPLOYER)

(Employer) desires to participate in the Prefunding Plan upon the terms and conditions set by the Board and as set forth herein; and

WHEREAS (4) Employer may participate in the Prefunding Plan upon (i) approval by the Board and (ii) filing a duly adopted and executed Agreement and Election to Prefund Other Post Employment Benefits (Agreement) as provided in the terms and conditions of the Agreement; and

WHEREAS (5) The Prefunding Plan is a trust fund that is intended to perform an essential governmental function within the meaning of Section 115 of the Internal Revenue Code as an agent multiple-employer plan as defined in Governmental Accounting Standards Board (GASB) Statement No. 43 consisting of an aggregation of single-employer plans, with pooled administrative and investment functions;

NOW, THEREFORE, BE IT RESOLVED THAT EMPLOYER HEREBY MAKES THE FOLLOWING REPRESENTATION AND WARRANTY AND THAT THE BOARD AND EMPLOYER AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

A. Representation and Warranty

Employer represents and warrants that it is a political subdivision of the State of California or an entity whose income is excluded from gross income under Section 115 (1) of the Internal Revenue Code.

B. Adoption and Approval of the Agreement; Effective Date; Amendment

(1) Employer's governing body shall elect to participate in the Prefunding Plan by adopting this Agreement and filing with the CalPERS Board a true and correct original or certified copy of this Agreement as follows:

Filing by mail, send to: CalPERS
 Special Programs and Marketing Division
 CERBT (OPEB)
 P.O. Box 1494
 Sacramento, CA 95812-1494

Filing in person, deliver to:
 CalPERS Mailroom
 Special Programs and Marketing Division
 CERBT (OPEB)
 400 Q Street
 Sacramento, CA 95811

(2) Upon receipt of the executed Agreement, and after approval by the Board, the Board shall fix an effective date and shall promptly notify Employer of the effective date of the Agreement.

(3) The terms of this Agreement may be amended only in writing upon the agreement of both CalPERS and Employer, except as otherwise provided herein. Any such amendment or modification to this Agreement shall be adopted and executed in the same manner as required for the Agreement. Upon receipt of the executed amendment or modification, the Board shall fix the effective date of the amendment or modification.

(4) The Board shall institute such procedures and processes as it deems necessary to administer the Prefunding Plan, to carry out the purposes of this Agreement, and to maintain the tax exempt status of the Prefunding Plan. Employer agrees to follow such procedures and processes.

C. Other Post Employment Benefits (OPEB) Cost Reports and Employer Contributions

(1) Employer shall provide to the Board an OPEB cost report on the basis of the actuarial assumptions and methods prescribed by the Board. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by GASB 43. This OPEB cost report may be prepared as an actuarial valuation report or, if the employer is qualified under GASB 45 and 57, may be prepared as an Alternative Measurement Method (AMM) report.

- (a) Unless qualified under GASB 45 and 57 to provide an AMM report, Employer shall provide to the Board an actuarial valuation report. Such report shall be for the Board's use in financial reporting, and shall be prepared at least as often as the minimum frequency required by GASB 43 and 57, and shall be:
 - 1) prepared and signed by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board;
 - 2) prepared in accordance with generally accepted actuarial practice and GASB 43, 45 and 57; and,
 - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.

- (b) If qualified under GASB 45 and 57, Employer may provide to the Board an AMM report. Such report shall be for the Board's use in financial reporting, shall be prepared at least as often as the minimum frequency required by GASB 43 and 57, and shall be:
 - 1) affirmed by Employer's external auditor, or by a Fellow or Associate of the Society of Actuaries who is also a Member of the American Academy of Actuaries or a person with equivalent qualifications acceptable to the Board, to be consistent with the AMM process described in GASB 45;
 - 2) prepared in accordance with GASB 43, 45, and 57; and,
 - 3) provided to the Board prior to the Board's acceptance of contributions for the valuation period or as otherwise required by the Board.

(2) The Board may reject any OPEB cost report submitted to it, but shall not unreasonably do so. In the event that the Board determines, in its sole discretion, that the OPEB cost report is not suitable for use in the Board's financial statements or if Employer fails to provide a required OPEB cost report, the Board may obtain, at

Employer's expense, an OPEB cost report that meets the Board's financial reporting needs. The Board may recover from Employer the cost of obtaining such OPEB cost report by billing and collecting from Employer or by deducting the amount from Employer's account in the Prefunding Plan.

(3) Employer shall notify the Board of the amount and time of contributions which contributions shall be made in the manner established by the Board.

(4) Employer contributions to the Prefunding Plan may be limited to the amount necessary to fully fund Employer's actuarial present value of total projected benefits, as supported by the OPEB cost report acceptable to the Board. As used throughout this document, the meaning of the term "actuarial present value of total projected benefits" is as defined in GASB Statement No. 45. If Employer's contribution causes its assets in the Prefunding Plan to exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board may refuse to accept the contribution.

(5) No contributions are required. If an employer elects to contribute then the contribution amount should not be less than \$5000 or the employer's annual required contribution (ARC), whichever amount is lower. Contributions can be made at any time following the seventh day after the effective date of the Agreement provided that Employer has first complied with the requirements of Paragraph C.

D. Administration of Accounts, Investments, Allocation of Income

(1) The Board has established the Prefunding Plan as an agent plan consisting of an aggregation of single-employer plans, with pooled administrative and investment functions, under the terms of which separate accounts will be maintained for each employer so that Employer's assets will provide benefits only under employer's plan.

(2) All Employer contributions and assets attributable to Employer contributions shall be separately accounted for in the Prefunding Plan (Employer's Prefunding Account).

(3) Employer's Prefunding Account assets may be aggregated with prefunding account assets of other employers and may be co-invested by the Board in any asset classes appropriate for a Section 115 Trust.

(4) The Board may deduct the costs of administration of the Prefunding Plan from the investment income or Employer's Prefunding Account in a manner determined by the Board.

(5) Investment income shall be allocated among employers and posted to Employer's Prefunding Account as determined by the Board but no less frequently than annually.

(6) If Employer's assets in the Prefunding Plan exceed the amount required to fully fund the actuarial present value of total projected benefits, the Board, in compliance with applicable accounting and legal requirements, may return such excess to Employer.

E. Reports and Statements

- (1) Employer shall submit with each contribution a contribution report in the form and containing the information prescribed by the Board.
- (2) The Board shall prepare and provide a statement of Employer's Prefunding Account at least annually reflecting the balance in Employer's Prefunding Account, contributions made during the period and income allocated during the period, and such other information as the Board determines.

F. Disbursements

- (1) Employer may receive disbursements not to exceed the annual premium and other costs of post employment healthcare benefits and other post employment benefits as defined in GASB 43.
- (2) Employer shall notify CalPERS in writing in the manner specified by CalPERS of the persons authorized to request disbursements from the Prefunding Plan on behalf of Employer.
- (3) Employer's request for disbursement shall be in writing signed by Employer's authorized representative, in accordance with procedures established by the Board. The Board may require that Employer certify or otherwise establish that the monies will be used for the purposes of the Prefunding Plan.
- (4) Requests for disbursements that satisfy the requirements of paragraphs (2) and (3) will be processed monthly.
- (5) CalPERS shall not be liable for amounts disbursed in error if it has acted upon the written instruction of an individual authorized by Employer to request disbursements. In the event of any other erroneous disbursement, the extent of CalPERS' liability shall be the actual dollar amount of the disbursement, plus interest at the actual earnings rate but not less than zero.
- (6) No disbursement shall be made from the Prefunding Plan which exceeds the balance in Employer's Prefunding Account.

G. Costs of Administration

Employer shall pay its share of the costs of administration of the Prefunding Plan, as determined by the Board.

H. Termination of Employer Participation in Prefunding Plan

- (1) The Board may terminate Employer's participation in the Prefunding Plan if:

- (a) Employer gives written notice to the Board of its election to terminate;
- (b) The Board finds that Employer fails to satisfy the terms and conditions of this Agreement or of the Board's rules or regulations.

(2) If Employer's participation in the Prefunding Plan terminates for any of the foregoing reasons, all assets in Employer's Prefunding Account shall remain in the Prefunding Plan, except as otherwise provided below, and shall continue to be invested and accrue income as provided in Paragraph D.

(3) After Employer's participation in the Prefunding Plan terminates, Employer may not make contributions to the Prefunding Plan.

(4) After Employer's participation in the Prefunding Plan terminates, disbursements from Employer's Prefunding Account may continue upon Employer's instruction or otherwise in accordance with the terms of this Agreement.

(5) After the Employer's participation in the Prefunding Plan terminates, the governing body of the Employer may request either:

- (a) A trustee to trustee transfer of the assets in Employer's Prefunding Account; provided that the Board shall have no obligation to make such transfer unless the Board determines that the transfer will satisfy applicable requirements of the Internal Revenue Code, other law and accounting standards, and the Board's fiduciary duties. If the Board determines that the transfer will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the transfer. The amount to be transferred shall be the amount in the Employer's Prefunding Account as of the date of the transfer (the "transfer date") and shall include investment earnings up to an investment earnings allocation date preceding the transfer date. In no event shall the investment earnings allocation date precede the transfer date by more than 150 days.
- (b) A disbursement of the assets in Employer's Prefunding Account; provided that the Board shall have no obligation to make such disbursement unless the Board determines that, in compliance with the Internal Revenue Code, other law and accounting standards, and the Board's fiduciary duties, all of Employer's obligations for payment of post-employment health care benefits and other post-employment benefits and reasonable administrative costs of the Board have been satisfied. If the Board determines that the disbursement will satisfy these requirements, the Board shall then have one hundred fifty (150) days from the date of such determination to effect the disbursement. The amount to be disbursed shall be the amount in the Employer's Prefunding Account as of the date of the disbursement (the "disbursement date") and shall include investment earnings up to an investment earnings allocation date

preceding the disbursement date. In no event shall the investment earnings allocation date precede the disbursement date by more than 150 days.

(6) After Employer's participation in the Prefunding Plan terminates and at such time that no assets remain in Employer's Prefunding Account, this Agreement shall terminate.

(7) If, for any reason, the Board terminates the Prefunding Plan, the assets in Employer's Prefunding Account shall be paid to Employer after retention of (i) amounts sufficient to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants described by the employer's current substantive plan (as defined in GASB 43), and (ii) amounts sufficient to pay reasonable administrative costs of the Board.

(8) If Employer ceases to exist but Employer's Prefunding Plan continues to exist and if no provision has been made by Employer for ongoing payments to pay post employment health care benefits and other post employment benefits to annuitants for current and future annuitants, the Board is authorized to and shall appoint a third party administrator to carry out Employer's Prefunding Plan. Any and all costs associated with such appointment shall be paid from the assets attributable to contributions by Employer.

(9) If Employer should breach the representation and warranty set forth in Paragraph A., the Board shall take whatever action it deems necessary to preserve the tax-exempt status of the Prefunding Plan.

I. General Provisions

(1) Books and Records.

Employer shall keep accurate books and records connected with the performance of this Agreement. Employer shall ensure that books and records of subcontractors, suppliers, and other providers shall also be accurately maintained. Such books and records shall be kept in a secure location at the Employer's office(s) and shall be available for inspection and copying by CalPERS and its representatives.

(2) Audit.

(a) During and for three years after the term of this Agreement, Employer shall permit the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, at all reasonable times during normal business hours to inspect and copy, at the expense of CalPERS, books and records of Employer relating to its performance of this Agreement.

(b) Employer shall be subject to examination and audit by the Bureau of State Audits, CalPERS, and its authorized representatives, and such

consultants and specialists as needed, during the term of this Agreement and for three years after final payment under this Agreement. Any examination or audit shall be confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering this Agreement. Employer shall cooperate fully with the Bureau of State Audits, CalPERS, and its authorized representatives, and such consultants and specialists as needed, in connection with any examination or audit. All adjustments, payments, and/or reimbursements determined to be necessary by any examination or audit shall be made promptly by the appropriate party.

(3) Notice.

- (a) Any notice, approval, or other communication required or permitted under this Agreement will be given in the English language and will be deemed received as follows:
1. Personal delivery. When personally delivered to the recipient. Notice is effective on delivery.
 2. First Class Mail. When mailed first class to the last address of the recipient known to the party giving notice. Notice is effective three delivery days after deposit in a United States Postal Service office or mailbox.
 3. Certified mail. When mailed certified mail, return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
 4. Overnight Delivery. When delivered by an overnight delivery service, charges prepaid or charged to the sender's account, Notice is effective on delivery, if delivery is confirmed by the delivery service.
 5. Telex or Facsimile Transmission. When sent by telex or fax to the last telex or fax number of the recipient known to the party giving notice. Notice is effective on receipt, provided that (i) a duplicate copy of the notice is promptly given by first-class or certified mail or by overnight delivery, or (ii) the receiving party delivers a written confirmation of receipt. Any notice given by telex or fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a nonbusiness day.
 6. E-mail transmission. When sent by e-mail using software that provides unmodifiable proof (i) that the message was sent, (ii) that the message was delivered to the recipient's information processing system, and (iii) of the time and date the message was delivered to

the recipient along with a verifiable electronic record of the exact content of the message sent.

Addresses for the purpose of giving notice are as shown in Paragraph B.(1) of this Agreement.

- (b) Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger or overnight delivery service.
- (c) Any party may change its address, telex, fax number, or e-mail address by giving the other party notice of the change in any manner permitted by this Agreement.
- (d) All notices, requests, demands, amendments, modifications or other communications under this Agreement shall be in writing. Notice shall be sufficient for all such purposes if personally delivered, sent by first class, registered or certified mail, return receipt requested, delivery by courier with receipt of delivery, facsimile transmission with written confirmation of receipt by recipient, or e-mail delivery with verifiable and unmodifiable proof of content and time and date of sending by sender and delivery to recipient. Notice is effective on confirmed receipt by recipient or 3 business days after sending, whichever is sooner.

(4) Modification

This Agreement may be supplemented, amended, or modified only by the mutual agreement of the parties. No supplement, amendment, or modification of this Agreement shall be binding unless it is in writing and signed by the party to be charged.

(5) Survival

All representations, warranties, and covenants contained in this Agreement, or in any instrument, certificate, exhibit, or other writing intended by the parties to be a part of their Agreement shall survive the termination of this Agreement until such time as all amounts in Employer's Prefunding Account have been disbursed.

(6) Waiver

No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

(7) Necessary Acts, Further Assurances

The parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

A majority vote of Employer's Governing Body at a public meeting held on the 28th day of the month of September in the year 2016, authorized entering into this Agreement.

Signature of the Presiding Officer: _____

Printed Name of the Presiding Officer: Kerron E. Moore

Name of Governing Body: Twentynine Palms Water District Board of Directors

Name of Employer: Twentynine Palms Water Distict

Date: September 28, 2016

BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
JOHN SWEDENSKY
SPECIAL PROGRAMS AND MARKETING DIVISION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

To be completed by CalPERS The effective date of this Agreement is: _____
--



DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS

RESOLUTION 16-17 OF THE

Board of Directors

(GOVERNING BODY)

OF THE

Twentynine Palms Water District

(NAME OF EMPLOYER)

The Twentynine Palms Water District Board of Directors delegates to the incumbents
(GOVERNING BODY)

in the positions of General Manager and
(TITLE)

Contract C.P.A. and/or
(TITLE)

Office Manager authority to request on
(TITLE)

behalf of the Employer disbursements from the Other Post Employment Prefunding Plan and to certify as to the purpose for which the disbursed funds will be used.

By _____

Title President

Witness _____

Date _____

6

**NO
MATERIAL
PROVIDED**

7

TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	SEPTEMBER 21, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	REVIEW AND ADJUST BOARD OF DIRECTOR'S MEETING SCHEDULE FOR NOVEMBER AND DECEMBER

BACKGROUND AND DISCUSSION

Historically the Board of Director's has adjusted the Board Meeting dates in November and December to avoid scheduling conflicts during the Thanksgiving and Christmas Holidays.

The regular scheduled dates for the Board Meetings this year are November 23rd and December 28th. In years past the meetings have been rescheduled one week prior to the regular scheduled date.

This year presents a unique situation in December in that rescheduling the meeting one week prior would make the meeting date to be December 21, 2016. Staff would like to request for the Board's consideration to reschedule December's Board Meeting, two weeks prior to the regular scheduled date, to December 14, 2016.

RECOMMENDATION

Reschedule November's Board of Director's Meeting to November 16, 2016 and December's Board Meeting to December 14, 2016.

8

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

AUGUST 24, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Customer Request to Address Board on Late Fee Waiver – Account #008677-000
Customer is asking the Board to waive the \$7.19 late fee. Customer has not been late in the last five years on record with the District. The District does not have a policy providing the General Manager guidelines to waive late fees.

Director Horn made a motion to waive the late fee of \$7.19 for account #008677-000, seconded by Director Giannini and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

2. Consideration of Resolution 16-12 Adopting a Family Emergency Plan
As part of the Emergency Response Plan the District would purchase an emergency kit for each employee at an approximate cost of \$88.00 each. The kit would be the property of the District and signed out to each employee.

Director Shinaver made a motion to approve Resolution 16-12 adopting a Family Emergency Plan, seconded by Director Horn and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

3. Consideration of Resolution 16-13 Adopting an Emergency Response Plan
Gary Sturdivan with Sierra West Consultants was present to answer questions from the Board. The plan is NIMS (National Incident Management System) and SIMS (Standard Emergency Management System) compliant and meets FEMA standards.

Director Shinaver made a motion to approve Resolution 16-13 adopting an Emergency Response Plan, seconded by Director Horn, and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Appointment of Vice President

Director Moore made a motion to appoint Director Giannini as Vice President, seconded by Director Shinaver, and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

5. Consent Calendar

- Minutes of a Regular Meeting held on July 27, 2016 and Minutes of a Special Meeting held on August 8, 2016
- Audit List

Director Horn moved to approve the Consent Calendar, seconded by Director Giannini, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Operations

The District responded to 29 Underground Service Alerts, had 0 water main leaks, 6 water meter leaks, 1 service line leak, 1 fire hydrant repair, performed 3 customer pressure checks, replaced 11 meters, replaced 6 customer gate valves, and installed 0 new services. Water quality levels were normal for the month. Water production was down 9.10% as compared to the same month in 2013. The Board will be asked to consider lifting Stage II water regulations at a future Board meeting.

7.2 Finance

Ms. Byerrum reported that a CalPERS Retirement Benefit Trust, to fund retiree benefits (OPEB), will be brought to the Board next meeting for consideration. The District ended the year drawing down \$2 million less than projected \$4 million, due in part to project deferrals. The District transferred \$250,000 into CalTrust for the Fire Department, per the agreement. The annual audit will take place in October.

7.3 General Manager

Mr. Kolisz reminded the public that the District is currently accepting applications for the Board vacancy. Pond 3 finished within the budget set for the project. The Board may see an amended purchasing policy for consideration at the Special Meeting scheduled on September 7, 2016.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Staff was directed to bring to the Board a late fee waiver policy.

9. Adjournment

On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 6:24 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

SEPTEMBER 7, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Appointment to Fill Vacant Board Seat

Two applicants submitted letters of interest with only one applicant being eligible to serve according to the San Bernardino County Registrar of Voters.

Director Moore made a motion to appoint Robert Coghill to fill the vacancy, seconded by Director Horn, and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	None
Absent:	None

Mr. Robert Coghill, Jr. was sworn in taking the Oath of Office administered by District Secretary, Cindy Fowlkes.

2. Consideration to Adopt Resolution 16-14 Approving a Revised Purchasing Authority Policy

As a result of the District applying for grant funds, changes were made to the policy to comply with procurement procedures for public works projects, as well as revising the awarding of contracts for professional services. The purchasing authority limit of the General Manager remains the same at \$25,000. As a county water district, the District is not subject to any statutory competitive bidding requirements for public works projects or procurement of supplies, materials, or goods. However, the District chooses to do so when practical.

Director Shinaver made a motion to adopt Resolution 16-14 approving a revised Purchasing Authority Policy, seconded by Director Giannini, and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	Director Coghill

Absent: None

3. Consideration to Award Hexavalent Chromium Feasibility Study to Kennedy Jenks
Due to a timing issue, the State requires the District to expeditiously award the study to prevent delays in the approved compliance plan.

Director Horn made a motion to award the Hexavalent Chromium Feasibility Study to Kennedy Jenks, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill thanked the Board for their consideration and nomination.

5. Adjournment
On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 6:13 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
5802	08/10/2016	Acwa Joint Powers Insurance Authority	21,517.41	21,283.87	100-310-0000-5140	Health Benefits Sept. 2016
				1,703.70	100-310-0000-5141	Health Benefits Sept. 2016
				349.77	100-310-0000-5142	Health Benefits Sept. 2016
				3,375.73	100-310-0000-5144	Health Benefits Sept. 2016
				1,540.35	100-000-0000-1800	Health Benefits Sept. 2016
5803	08/10/2016	Autozone Inc.	77.83	15.95	100-130-0000-5228	1/2 34MM Axle Nut Socket
				20.21	100-130-0000-5228	1/2 35MM Axle Nut Socket
				(20.21)	100-130-0000-5228	35MM Socket (Credit)
				21.27	100-130-0000-5228	1/2 36 MM Socket
				61.87	100-130-0000-5222	Gear Oil 80W90 (Shop Supplies)
				10.62	100-130-0000-5228	3/4 Socket
				(10.62)	100-130-0000-5228	3/4 DR Socket 6 PT (Credit)
				(21.26)	100-130-0000-5228	1/2 36MM Socket (Credit)
5804	08/10/2016	Axens	36,741.60	36,741.60	100-150-0000-5211	Actiguard AA14x28 Mesh
5805	08/10/2016	Beck Oil Inc.	224.24	224.24	100-110-0000-5220	1/5 GAL PAIL (CODE 19490/05) Summit Hynar FG-32 (Invoice#268130
5806	08/10/2016	Best Best & Krieger	3,185.60	954.60	100-600-0000-5403	Professional Services
				2,153.60	100-600-0000-5403	Professional Services
5807	08/10/2016	Beyond Software Solutions	1,680.00	1,680.00	100-600-0000-5406	IT Services
5808	08/10/2016	Builders Supply - 29 Palms	81.06	26.99	100-130-0000-5220	Misc. Parts
				54.07	100-130-0000-5220	CDX PLYWOOD/DRYWALL SCREW
5809	08/10/2016	Burrtec Waste & Recycling Svcs	198.62	63.55	100-150-0000-5406	Amboy
				40.07	100-600-0000-5406	Hatch
				95.00	100-600-0000-5406	Hatch
5810	08/10/2016	Calpers	13,480.16	6,728.14	100-310-0000-5162	Annual Unfunded Accrued Liability 1463
				11.94	100-310-0000-5166	Annual Unfunded Accrued Liability 27070
				6,728.14	100-310-0000-5162	Unfunded Accrued Liability - 1463
				11.94	100-310-0000-5166	Unfunded Accrued Liability - Pepra
5811	08/10/2016	Calpers	10,406.02	9,534.36	100-310-0000-5162	Retirement 07/17/16 - 07/30/16
				425.45	100-310-0000-5162	Retirement 07/17/16 - 07/30/16
				446.21	100-310-0000-5166	Retirement 07/17/16 - 07/30/16

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5812	08/10/2016	Carquest Auto Parts	289.74	9.63	100-130-0000-5222	Oil Filter
				27.99	100-130-0000-5222	Air Brake Hose Misc. Parts
				103.31	100-130-0000-5222	Hydraulic Fluid (Shop Supplies)
				148.81	100-130-0000-5222	Oil Filter,Air Element, Hydralic Filter, Fuel Filter
5813	08/10/2016	Chem-Tech International Inc.	5,766.57	5,766.57	100-150-0000-5211	Load of Acid (Treatment Plant)
5814	08/10/2016	County Of San Bernardino	9,885.54	9,885.54	100-600-0000-5408	LAFCO's 2016-2017 Apportionment
5815	08/10/2016	Desert Electric Supply	740.80	14.08	100-110-0000-5220	Freight
				645.04	100-110-0000-5220	SQD LC1F150 (Quote # S2324156)
				81.68	100-110-0000-5220	MAGTROL T-1-K-00010-461 ON DELAY RELAY (Quote #S2324156)
5816	08/10/2016	Evoqua Water Technologies LLC	271.79	102.60	100-150-0000-5221	W2T244097 Oil Filter Element
				142.19	100-150-0000-5221	W2T244542 Exhaust Muffler
				27.00	100-150-0000-5221	W2T244204 Air Filter Element
5817	08/10/2016	Fedex	4,195.00	4,195.00	100-150-0000-5211	Truckload Brokerage Fee (Shipping cost for media)
5818	08/10/2016	Frontier Communications	167.82	167.82	100-600-0000-5203	Hatch
5819	08/10/2016	Garda CI West Inc.	347.85	337.85	100-600-0000-5406	Courier Service
				10.00	100-600-0000-5406	Courier Pickup/Excess Items
5820	08/10/2016	Hach Company	187.85	102.41	100-150-0000-5220	Salt Bridge, Kynar (Part#SB-RISV)
				67.65	100-150-0000-5220	Equitransferrant PH7 Buffer, 500ML (Cat# 25M1A1025-115)
				(184.68)	100-130-0000-5406	Calibration Kit Credit
				202.47	100-130-0000-5406	Calibration Kit
5821	08/10/2016	High Desert Mtn. Water Assoc.	85.00	85.00	100-130-0000-5330	Water Distribution Operator Review
5822	08/10/2016	High Desert Mtn. Water Assoc.	85.00	85.00	100-130-0000-5330	Water Distribution Operator Review
5823	08/10/2016	High Desert Mtn. Water Assoc.	85.00	85.00	100-130-0000-5330	Water Distribution Operator Review
5824	08/10/2016	High Desert Mtn. Water Assoc.	85.00	85.00	100-130-0000-5330	Water Distribution Operator Review
5825	08/10/2016	Home Depot Credit Services	404.70	404.70	100-600-0000-5301	Storage Cabinet
5826	08/10/2016	Ingersoll Rand Company/Industrial	13,777.40	13,777.40	100-850-0000-6001	UP6S 25 HP 125 PSI Rotary Screw Compressor. Quote# 050716-JM
5827	08/10/2016	Customer Refund	564.16	564.16	100-000-0000-2000	AR Refund
5828	08/10/2016	Inland Water Works	1,073.30	140.40	100-130-0000-5220	Steel meter Box Lid.
				194.10	100-000-0000-1499	12" x 1" ac tap saddle.
				388.80	100-000-0000-1499	16" x 1" ac tap saddle.
				72.00	100-000-0000-1499	3/4" brass nipple.
				212.00	100-000-0000-1499	2" gate valve.

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

				66.00	100-000-0000-1499	Repair clamp. 395-425 x 71/2
5829	08/10/2016	Inter-Valley Pool Supply	950.40	950.40	100-140-0000-5211	Carboys of Sodium Hypochlorite 12.5% 5 Gallon Multichlor NSF 6
5830	08/10/2016	J n J Mechanical	597.30	597.30	100-130-0000-5406	REPAIR MILLER BOBCAT 225NT WELDER S/N IA31673 (Work Order # 186
5831	08/10/2016	Ray Kolisz	220.79	220.79	100-600-0000-5301	Reimb. office furniture
5832	08/10/2016	Konica Minolta Premier	334.71	334.71	100-600-0000-5223	7/1/2016 - 7/31/2016
5833	08/10/2016	Mcmaster-Carr Supply Co.	611.36	100.32	100-150-0000-5221	H.V.A.C PREFILTER (Part#2209K128 1Box)
				14.61	100-130-0000-5220	Rubber Twist-Claw Hose Coupling Pack of 10 (Air Compressor)
				19.50	100-150-0000-5220	Filter Element for 3/8, 1/2 & 3/4 Pipe Size, Air Filter with NPT
				130.90	100-150-0000-5220	Replacement Filter Element for 9826K63.K64 & 8282K63. K64. Oil-R
				346.03	100-150-0000-5220	Replacement Desiccant for 5163K19 Air Dryer (Part# 5163K49)
5834	08/10/2016	Minolta Business Systems	92.90	92.90	100-600-0000-5223	06/23/2016 - 07/22/2016
5835	08/10/2016	Napa Auto Parts	713.61	70.18	100-130-0000-5222	Mud Flap
				348.88	100-130-0000-5222	Napa Battery
				81.00	100-130-0000-5222	Core Deposit
				37.51	100-130-0000-5222	Hydraulic Hose, Fittings
				42.55	100-130-0000-5222	Shop Supplies (Cut off wheel)
				223.85	100-130-0000-5222	Napa Battery
				36.00	100-130-0000-5222	Napa Battery Core Deposit
				(87.48)	100-130-0000-5222	Core Deposit Credit
				(38.88)	100-130-0000-5222	Core Deposit Credit
5836	08/10/2016	Office Supplies Plus Inc.	82.90	43.75	100-130-0000-5406	Shipping Fee
				39.15	100-600-0000-5301	Shipping Fee
5837	08/10/2016	Palm Springs Motors Inc.	109.21	17.47	100-130-0000-5222	Door Handle
				51.64	100-130-0000-5222	Door Latch
				17.83	100-130-0000-5222	Access Cover
				8.45	100-130-0000-5222	Door Linkage
				13.82	100-130-0000-5222	Hood Bumper
5838	08/10/2016	Parcel Quest	1,799.00	1,799.00	100-600-0000-5406	ParcelQuest.com Account
5839	08/10/2016	Parkhouse Tire Inc.	409.15	409.15	100-130-0000-5222	LT245/75R17 E FST T/F AT OWL
5840	08/10/2016	Pasco Doors	318.75	318.75	100-600-0000-5406	Front Sliding Door Service
5841	08/10/2016	Platinum Consulting Group	12,142.50	6,142.50	100-600-0000-5401	Monthly Retainer July 2016
				4,500.00	100-600-0000-5401	Monthly Retainer April 2016

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5842	08/10/2016	Prudential Overall Supply	620.15	237.30	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				50.13	100-130-0000-5253	Uniforms
				280.19	100-130-0000-5253	Uniforms
5843	08/10/2016	S.C.E.	23,478.43	3,218.78	100-110-0000-5201	Well 14
				27.14	100-110-0000-5201	Well 4
				94.94	100-110-0000-5201	Donnell Hill
				1,557.71	100-110-0000-5201	Well 16
				2,975.83	100-110-0000-5201	Well 17
				1,114.88	100-120-0000-5201	Booster H1N, H2S
				2,190.16	100-600-0000-5201	Hatch
				26.42	100-110-0000-5201	Michel's Road
				9,392.42	100-110-0000-5201	Well TP-1 Amboy
				963.29	100-150-0000-5201	Plant
				1,375.35	100-110-0000-5201	Well 6 and Well 12
				541.51	100-110-0000-5201	Well 9 Booster 6A, 6B
5844	08/10/2016	Safety-Kleen Systems Inc.	299.24	299.24	100-130-0000-5406	Safety-Kleen Product/Services
5845	08/10/2016	San Bernardino County	1,734.00	1,734.00	100-110-0000-5303	Renewal Permit No.: P-61985047
5847	08/10/2016	Shopleet.Com	135.21	135.21	100-600-0000-5301	Office Supplies
5848	08/10/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
5849	08/10/2016	Southern Calif. Gas Co.	1.01	1.01	100-600-0000-5202	Hatch
5850	08/10/2016	Bob Stephenson	100.00	100.00	100-610-0000-5350	Video recording board meeting
5851	08/10/2016	Underground Service Alert	39.00	39.00	100-130-0000-5406	26 Tickets
5852	08/10/2016	United Cerebral Palsy Assoc.	322.99	322.99	100-160-0000-5406	Mail Production
5853	08/10/2016	Vagabond Welding Supply	65.12	65.12	100-130-0000-5406	Oxygen/Argon
5854	08/10/2016	Customer Refund	33.05	33.05	100-000-0000-2000	Refund Check
5855	08/10/2016	Yale/Chase Equipment	606.49	101.87	100-130-0000-5222	Brake Counterplate
				391.11	100-130-0000-5222	Brake Master Cylinder (Equipment#34)
				113.51	100-130-0000-5222	Brake Reservoir
5856	08/10/2016	Customer Refund	46.64	46.64	100-000-0000-2000	Refund Check
5857	08/10/2016	Customer Refund	48.39	48.39	100-000-0000-2000	Refund Check
5858	08/10/2016	Customer Refund	64.33	64.33	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5859	08/10/2016	Customer Refund	60.79	60.79	100-000-0000-2000	Refund Check
5860	08/10/2016	Customer Refund	64.45	64.45	100-000-0000-2000	Refund Check
5861	08/10/2016	Customer Refund	14.05	14.05	100-000-0000-2000	Refund Check
5862	08/10/2016	Customer Refund	22.67	22.67	100-000-0000-2000	Refund Check
5863	08/10/2016	Customer Refund	19.01	19.01	100-000-0000-2000	Refund Check
5864	08/10/2016	Customer Refund	18.75	18.75	100-000-0000-2000	Refund Check
5865	08/10/2016	Customer Refund	47.94	47.94	100-000-0000-2000	Refund Check
5866	08/10/2016	Customer Refund	42.44	42.44	100-000-0000-2000	Refund Check
5867	08/10/2016	Customer Refund	36.70	36.70	100-000-0000-2000	Refund Check
5868	08/10/2016	Customer Refund	20.63	20.63	100-000-0000-2000	Refund Check
5869	08/10/2016	Customer Refund	68.28	68.28	100-000-0000-2000	Refund Check
5870	08/10/2016	Customer Refund	40.80	40.80	100-000-0000-2000	Refund Check
5871	08/10/2016	Customer Refund	50.95	50.95	100-000-0000-2000	Refund Check
5872	08/10/2016	Customer Refund	11.93	11.93	100-000-0000-2000	Refund Check
5873	08/10/2016	Customer Refund	34.72	34.72	100-000-0000-2000	Refund Check
5874	08/10/2016	Customer Refund	45.76	45.76	100-000-0000-2000	Refund Check
5875	08/10/2016	Customer Refund	13.08	13.08	100-000-0000-2000	Refund Check
5876	08/10/2016	Customer Refund	62.09	62.09	100-000-0000-2000	Refund Check
5877	08/10/2016	Customer Refund	22.67	22.67	100-000-0000-2000	Refund Check
5878	08/10/2016	Customer Refund	23.57	23.57	100-000-0000-2000	Refund Check
5879	08/10/2016	Customer Refund	2.36	2.36	100-000-0000-2000	Refund Check
5880	08/10/2016	Customer Refund	29.09	29.09	100-000-0000-2000	Refund Check
5881	08/10/2016	Customer Refund	53.58	53.58	100-000-0000-2000	Refund Check
5882	08/10/2016	Customer Refund	23.47	23.47	100-000-0000-2000	Refund Check
5883	08/10/2016	Customer Refund	41.96	41.96	100-000-0000-2000	Refund Check
5884	08/10/2016	Customer Refund	18.21	18.21	100-000-0000-2000	Refund Check
5885	08/10/2016	Customer Refund	61.92	61.92	100-000-0000-2000	Refund Check
5886	08/10/2016	Customer Refund	11.50	11.50	100-000-0000-2000	Refund Check
5887	08/10/2016	Customer Refund	4.26	4.26	100-000-0000-2000	Refund Check
5888	08/10/2016	Customer Refund	39.61	39.61	100-000-0000-2000	Refund Check
5889	08/10/2016	Customer Refund	5.92	5.92	100-000-0000-2000	Refund Check
5890	08/10/2016	Customer Refund	32.80	32.80	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5891	08/10/2016	Customer Refund	24.72	24.72	100-000-0000-2000	Refund Check
5892	08/10/2016	Customer Refund	23.03	23.03	100-000-0000-2000	Refund Check
5893	08/10/2016	Customer Refund	46.13	46.13	100-000-0000-2000	Refund Check
5894	08/10/2016	Customer Refund	66.45	66.45	100-000-0000-2000	Refund Check
5895	08/10/2016	Customer Refund	43.43	43.43	100-000-0000-2000	Refund Check
5896	08/10/2016	Customer Refund	42.26	42.26	100-000-0000-2000	Refund Check
5897	08/10/2016	Customer Refund	47.50	47.50	100-000-0000-2000	Refund Check
5898	08/10/2016	U.S. Postal Service	6,000.00	6,000.00	100-160-0000-5302	Permit 620
5899	08/10/2016	Customer Refund	68.18	68.18	100-000-0000-2000	Refund Check
5900	08/10/2016	Customer Refund	60.00	60.00	100-000-0000-2000	Refund Check
5901	08/10/2016	Customer Refund	52.48	52.48	100-000-0000-2000	Refund Check
5902	08/10/2016	Customer Refund	22.74	22.74	100-000-0000-2000	Refund Check
5903	08/10/2016	Customer Refund	49.70	49.70	100-000-0000-2000	Refund Check
5904	08/10/2016	Customer Refund	69.44	69.44	100-000-0000-2000	Refund Check
5905	08/10/2016	Customer Refund	39.33	39.33	100-000-0000-2000	Refund Check
5906	08/10/2016	Customer Refund	29.91	29.91	100-000-0000-2000	Refund Check
5907	08/24/2016	Customer Refund	32.46	32.46	100-000-0000-2000	Refund Check
5908	08/24/2016	Ansafone Contact Centers	123.77	123.77	100-160-0000-5406	Answering Service
5909	08/24/2016	Customer Refund	3.30	3.30	100-000-0000-2000	Refund Check
5910	08/24/2016	Customer Refund	32.95	32.95	100-000-0000-2000	Refund Check
5911	08/24/2016	Customer Refund	28.15	28.15	100-000-0000-2000	Refund Check
5912	08/24/2016	Best Best & Krieger	3,300.00	3,300.00	100-600-0000-5403	Services Rendered
5913	08/24/2016	Customer Refund	18.98	18.98	100-000-0000-2000	Refund Check
5914	08/24/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
5915	08/24/2016	Customer Refund	61.77	61.77	100-000-0000-2000	Refund Check
5916	08/24/2016	Builders Supply - 29 Palms	100.45	68.02	100-150-0000-5220	32Gal Plastic Trash Can
				32.43	100-130-0000-5220	Spray Paint
5917	08/24/2016	Calolympic Safety	107.22	107.22	100-130-0000-5406	Calibration Test Gas Detector
5918	08/24/2016	Calpers	1,950.00	1,950.00	100-600-0000-5406	GASB-68 Reports & Schedules
5919	08/24/2016	Calpers	8,627.15	7,733.79	100-310-0000-5162	Retirement 07/31/16 - 08/13/16
				435.86	100-310-0000-5162	Retirement 07/31/16 - 08/13/16
				457.50	100-310-0000-5166	Retirement 07/31/16 - 08/13/16

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5920	08/24/2016	Centurylink Business Services	21.89	21.89	100-600-0000-5203	Hatch
5921	08/24/2016	Clinical Lab of San Bern.	948.50	948.50	100-140-0000-5405	Water Samples
5922	08/24/2016	Customer Refund	30.57	30.57	100-000-0000-2000	Refund Check
5923	08/24/2016	Customer Refund	66.27	21.94	100-000-0000-2000	Refund Check
				44.33	100-000-0000-2000	Refund Check
5924	08/24/2016	Desert Electric Supply	21.48	21.48	100-130-0000-5406	Freight Charge
5925	08/24/2016	Desert Hardware	20.99	0.91	100-130-0000-5222	Machine Screw (Shop Supplies)
				20.08	100-130-0000-5228	Drill Bit (Small Tools)
5926	08/24/2016	Desert Pacific Exterminators	160.00	160.00	100-130-0000-5406	Service
5927	08/24/2016	First Bankcard Center	4,925.02	850.00	100-600-0000-5350	Shower Timers
				80.00	100-600-0000-5406	Microsoft
				553.06	100-600-0000-5350	Stylus Logo Pens
				579.24	100-600-0000-5330	Embassy Suites - GM
				69.34	100-150-0000-5220	Neoprene Gaskets (Degassifier Tower)
				13.00	100-600-0000-5330	Travel
				131.00	100-600-0000-5330	Travel
				51.00	100-600-0000-5330	Travel
				19.93	100-600-0000-5330	Travel
				20.00	100-600-0000-5330	Travel
				7.39	100-600-0000-5330	Travel
				30.00	100-600-0000-5330	Travel
				194.40	100-130-0000-5406	Truck address decals
				149.95	100-600-0000-5406	parcel data
				251.00	100-610-0000-5330	csda
				70.31	100-600-0000-5406	charges
115.40	100-600-0000-5301	Amsterdam Payroll Forms				
1,740.00	100-610-0000-5330	CSDA Annual Conference - Kolisz/Horn/Giannini				
5928	08/24/2016	Frontier Communications	140.32	140.32	100-600-0000-5203	Hatch
5929	08/24/2016	Geo-Logic Associates	3,379.00	3,379.00	100-800-0000-6001	Pond 3
5930	08/24/2016	Customer Refund	17.34	17.34	100-000-0000-2000	Refund Check
5931	08/24/2016	Hach Company	1,254.39	1,254.39	100-150-0000-5220	rr 2100Q PORTABLE TURBIDIMETER
5932	08/24/2016	Customer Refund	5.73	5.73	100-000-0000-2000	Refund Check

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5933	08/24/2016	Harrington Industrial	1,455.51	1,455.51	100-150-0000-5221	Acid Pump (LPJ7MA-KTC3-XXX 10.0GPH 80PSI 115V 50/60Hz 4-20mA P
5934	08/24/2016	Customer Refund	42.39	42.39	100-000-0000-2000	Refund Check
5935	08/24/2016	Customer Refund	49.56	49.56	100-000-0000-2000	Refund Check
5936	08/24/2016	Inland Water Works	16,183.07	151.20	100-130-0000-5220	R248 Razorback Round Point Wooden Shovel
				151.20	100-130-0000-5220	S248 Razorback Square PT. Wooden Shovel
				91.80	100-130-0000-5220	HC433C H&C #433 2PC Concrete Cover only
				43.20	100-130-0000-5220	HC363 .5L H&C 363.5 / #433 / #437 Reading Lid
				304.56	100-130-0000-5220	2 1/2" gate valve.
				13,702.50	100-000-0000-1499	5/8 x3/4 NIMJBL MTR DIR RD CF PPB(Part# PMN02CF-X-PPB) (Quote# O
				356.40	100-000-0000-1499	CPKS.75100 3/4"K SOFT COPPER TUBE 100' COILS
				412.15	100-000-0000-1499	NH142772 2" MUE NL SCT110 AMS LW
				152.93	100-000-0000-1499	B902 2" NL BRASS 90 ELL
				753.84	100-000-0000-1499	CPKS1100 1" SOFT COPPER TUBE 100' COILS
				63.29	100-130-0000-5220	ROMAC 511-2.38 FLEX COUPLING
5937	08/24/2016	Customer Refund	37.62	37.62	100-000-0000-2000	Refund Check
5938	08/24/2016	Customer Refund	38.66	38.66	100-000-0000-2000	Refund Check
5939	08/24/2016	Kennedy/Jenks Consultants	5,611.55	572.00	100-600-0000-5412	Professional Services
				2,350.40	100-600-0000-5412	Professional Service
				2,321.25	100-600-0000-5412	Professional Service
				367.90	100-800-0000-6001	Professional Service
5940	08/24/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
5941	08/24/2016	Konica Minolta Premier	662.25	327.54	100-600-0000-5223	Copier/Treatment Plant/July & Aug
				334.71	100-600-0000-5223	08/01/2016 - 08/31/2016
5942	08/24/2016	Customer Refund	35.09	35.09	100-000-0000-2000	Refund Check
5943	08/24/2016	Lantec Products	10,844.44	10,844.44	100-850-0000-6001	480 ft3 LANPAC XL (NSF-61) Polypropylene
5944	08/24/2016	Customer Refund	13.87	13.87	100-000-0000-2000	Refund Check
5945	08/24/2016	Customer Refund	14.25	14.25	100-000-0000-2000	Refund Check
5946	08/24/2016	Customer Refund	62.06	62.06	100-000-0000-2000	Refund Check
5947	08/24/2016	Mark Speer Automotive	289.00	264.00	100-130-0000-5222	Dismount, Mount/Balance Tires
				25.00	100-130-0000-5222	Mount/Balance
5948	08/24/2016	Customer Refund	40.57	40.57	100-000-0000-2000	Refund Check
5949	08/24/2016	Mcmaster-Carr Supply Co.	18.48	18.48	100-150-0000-5220	Deionized Water (Treatment Plant)

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5950	08/24/2016	Customer Refund	34.13	34.13	100-000-0000-2000	Refund Check
5951	08/24/2016	Merit Oil Company	7,147.28	2,071.87	100-000-0000-1401	Fuel (Clear Diesel #2) 1200 Gallons
				5,048.41	100-000-0000-1401	Fuel (3100 gallons Unleaded 87)
				27.00	100-000-0000-1401	Fuel Surcharge
5952	08/24/2016	Napa Auto Parts	201.75	119.43	100-130-0000-5222	Hitch
				24.02	100-130-0000-5222	Shop Supplies, Flat Black Paint
				58.30	100-130-0000-5222	Safety Chain Hooks
5953	08/24/2016	Customer Refund	33.85	33.85	100-000-0000-2000	Refund Check
5954	08/24/2016	Office Supplies Plus Inc.	33.60	22.17	100-130-0000-5406	Shipping Services (Gas Monitor)
				11.43	100-150-0000-5220	White Board Cleaner
5955	08/24/2016	Customer Refund	11.12	11.12	100-000-0000-2000	Refund Check
5956	08/24/2016	Customer Refund	43.27	43.27	100-000-0000-2000	Refund Check
5957	08/24/2016	Customer Refund	36.03	36.03	100-000-0000-2000	Refund Check
5958	08/24/2016	Pitney Bowes Postage By Phone	500.00	500.00	100-600-0000-5302	Postage Meter Refill
5959	08/24/2016	Prudential Overall Supply	526.08	58.25	100-130-0000-5253	Uniforms
				253.61	100-130-0000-5253	Uniforms
				161.69	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
5960	08/24/2016	Customer Refund	55.48	55.48	100-000-0000-2000	Refund Check
5961	08/24/2016	Customer Refund	70.91	70.91	100-000-0000-2000	Refund Check
5962	08/24/2016	S.C.E.	11,708.50	1,672.24	100-110-0000-5201	Well 1
				3,011.13	100-120-0000-5201	Booster TP-1 Cactus
				1,606.90	100-110-0000-5201	Well 11
				1,204.56	100-110-0000-5201	Well 6, 12
				512.32	100-110-0000-5201	Well 9 Booster 6A, 6B
				281.35	100-110-0000-5201	Well 15
				49.13	100-120-0000-5201	D.H. Resv. & Hydro
				308.46	100-120-0000-5201	Booster- 2 Mile
				933.11	100-120-0000-5201	Booster 11A, 11B
				790.02	100-120-0000-5201	Booster - Sullivan
				1,339.28	100-120-0000-5201	Booster - Lupine
5963	08/24/2016	San Bernardino Co. Fire	1,230.00	1,230.00	100-000-0000-1600	CUPA Permits

Twentynine Palms Water District

Check Date Range: 8/1/2016 thru 8/31/2016

5964	08/24/2016	San Bernardino County	18.00	18.00	100-130-0000-5301	Monthly Assessor parcel maps
5965	08/24/2016	Customer Refund	24.57	24.57	100-000-0000-2000	Refund Check
5966	08/24/2016	Customer Refund	53.07	53.07	100-000-0000-2000	Refund Check
5967	08/24/2016	Shoplet.Com	194.19	194.19	100-600-0000-5301	Office Supplies
5968	08/24/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
5969	08/24/2016	Customer Refund	43.57	43.57	100-000-0000-2000	Refund Check
5970	08/24/2016	Customer Refund	53.50	53.50	100-000-0000-2000	Refund Check
5971	08/24/2016	TelePacific Communications	622.10	622.10	100-600-0000-5203	Hatch
5972	08/24/2016	Business Class Time Warner Cable	129.99	129.99	100-150-0000-5203	Plant
5973	08/24/2016	Customer Refund	14.25	14.25	100-000-0000-2000	Refund Check
5974	08/24/2016	Customer Refund	69.15	69.15	100-000-0000-2000	Refund Check
5975	08/24/2016	Customer Refund	62.04	62.04	100-000-0000-2000	Refund Check
5976	08/24/2016	UPS	269.29	269.29	100-160-0000-5302	Shipping
5977	08/24/2016	Usa Blue Book	1,135.51	157.66	100-150-0000-5220	pH Electrode SJ (Treatment Plant)
				977.85	100-130-0000-5226	BW Gas Alert Max XT 11 4-Gas Detector
5978	08/24/2016	Vagabond Welding Supply	78.70	21.60	100-130-0000-5222	D Ring
				21.60	100-130-0000-5222	D Ring
				21.00	100-130-0000-5220	Spool of wire (Migwelder)
				14.50	100-130-0000-5222	Flat Stock
5979	08/24/2016	Van Dyke Corp.	28,815.90	15,960.00	100-800-0000-6001	Pond 3
				12,855.90	100-800-0000-6001	Pond 3
5980	08/24/2016	Customer Refund	4.76	4.76	100-000-0000-2000	Refund Check
5981	08/24/2016	Verizon Wireless	553.96	325.90	100-600-0000-5203	Wireless
5982	08/24/2016	Vwr Scientific Products Corp.	337.82	337.82	100-150-0000-5220	Buffer TSAB 11 (Treatment Plant)
5983	08/24/2016	Customer Refund	24.50	24.50	100-000-0000-2000	Refund Check
5984	08/24/2016	Customer Refund	43.64	43.64	100-000-0000-2000	Refund Check
5985	08/24/2016	Customer Refund	30.32	30.32	100-000-0000-2000	Refund Check
5986	08/24/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
5987	08/24/2016	Yale/Chase Equipment	103.72	103.72	100-130-0000-5222	Brake Reservoir
			Total	\$300,709.12		

10

10.1

TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Operations Superintendent
DATE: September 16, 2016
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of August 2016:

1. Responded to 24 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 3 water meter leaks
 - c. 2 service line leaks
 - d. 1 fire hydrant repair/maintenance
3. Installed 1 new service
4. Replaced 12 customer gate valves
5. Performed 10 leak audits
6. Painted 0 fire hydrants
7. Performed 8 customer pressure checks
8. Replaced 18 water meters
9. Tested and exercised emergency generators
10. Sounded wells for August
11. 0 water waste complaints reported

B. The following customer service tasks were performed:

1. 119 work orders were generated from reading meters
2. 107 work orders were generated from billing variance list
3. 438 work orders were generated for turn on or turn off
4. 300 termination notices were distributed
5. 45 non-pay turn offs were performed
6. 61 extensions were granted
7. 14 extensions were shut off for non-payment
8. 5 payment schedule has been granted
9. 0 payment schedules failed, total outstanding \$0
10. 25 customer requests and 8 complaints were logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 06/16)	Dead Ends Flushed (Began 7/16)
Current Month	877	9
Year to Date	*1,612	272

*Triennial cycle

NEXT REPORTING
January 2016; April 2016; July 2016; October 2016

D. Status of Cross-Connection Control Program (Quarterly)

	In District	2016 Test/Surveys
Cross-Connection Devices	340	235

TWENTYNINE PALMS WATER DISTRICT
AUGUST WATER QUALITY AND ENGINEERING REPORT

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. **Chlorine Levels:** Average levels maintained in the storage and distribution system ranged from a low of 0.09 mg/L to a high of 0.28 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.18 mg/L to 0.55 mg/L.

B. **Bacteria Samples:** A total of 47 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 8 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. **Fluoride Samples:** A total of 16 fluoride samples were collected at established test points for the storage and distribution system, and 8 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 0.87 mg/L to a high of 2.6 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.26 to a high of 3.4 mg/L.

D. **General Physical:** A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3, 1 for threshold odor and <0.1 - 0.5 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2016/2017

Groundwater Source													
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase (Decrease) prior year	%Increase (Decrease) from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	102.055	98.483	38.624	42.803	281.965	249.190	13.15%	-9.10%	0				0
August	122.969	83.600	31.708	37.009	275.286	250.936	9.90%	-14.5	1	7,703	7,479	3.00%	0
Sept.													
October													
Nov.													
Dec.													
Jan.													
Feb.													
March													
April													
May													
June													
Totals	225.024	182.083	70.332	79.812	557.251	500.126	11.42%		1				0

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of acre feet = treatment loss.

Total Meters in District = 8,079

10.2

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

July 2016

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
July 2016
(Unaudited)**

<u>Operating Funds & Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 4,425,211	\$ -	\$ -	\$ 4,425,211	\$ 4,427,960
Election Fund Reserve - LAIF	20,891	-	-	20,891	20,904
Internal Operating Reserve - LAIF	164,410	-	-	164,410	164,513
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	48,419	-	-	48,419	48,449
Capital Funds for Secondary Infrastructure - LAIF	43,172	-	-	43,172	43,198
Total Investments	\$ 4,702,103	\$ -	\$ -	\$ 4,702,103	\$ 4,705,024

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA
Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending July 31, 2016
(Unaudited)**

	CM	YTD	Budget	YTD % Budget	Prior YTD
1 Operating Revenues	\$ 370,236	\$ 370,236	\$ 3,799,900	9.74%	\$ 328,158
2 Non-Operating Revenues	49,438	49,438	663,400	7.45%	53,165
Total Revenue Available to Fund Operations & Capital/R&R	419,674	419,674	4,463,300	17.20%	381,324
4 Operating Expenses	253,817	253,817	3,235,304	7.85%	218,787
5 Non-Operating Expenses	133,059	133,059	177,309	75.04%	131,811
Net Revenues Available to Fund Capital Related Expenditures	32,798	32,798	1,050,687	-65.69%	30,726
7 District Projects	(368)	(368)	(280,000)	0.13%	129,663
8 CIP Projects	-	-	-	0.00%	-
9 Repairs & Replacement	(13,777)	(13,777)	(605,000)	2.28%	-
10 Capital Outlay	-	-	(180,000)	0.00%	-
11 Transfers in from Special Revenue Fund (SRF)	5,311	5,311	77,400	6.86%	6,258
12 Transfers in from SRF for Election	-	-	-	0.00%	-
13 Debt Financing	-	-	-	0.00%	-
14 Increase (Decrease) in Fund Balance	\$ 23,964	\$ 23,964	\$ 63,087	-56.42%	\$ 166,647

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending July 31, 2016
(Unaudited)

	CM	YTD	Budget	YTD % Budget	Prior YTD
1 Operating Revenues					
2 Water Sales	\$ 272,143	\$ 272,143	\$ 2,529,800	10.76%	\$ 219,521
3 RTS	89,669	89,669	1,161,200	7.72%	99,224
4 Other Operating Revenue	8,425	8,425	108,900	7.74%	9,414
5 Total Operating Revenues	370,236	370,236	3,799,900	9.74%	328,158
6 Non-Operating Revenues					
7 Capital Impact Fees	-	-	4,000	0.00%	-
8 Water Availability Assessment	49,258	49,258	591,100	8.33%	49,258
9 Interest Revenue	-	-	37,500	0.00%	-
10 Other Penalties	-	-	22,600	0.00%	-
11 Reimbursed Expenses	5	5	4,600	0.12%	3,742
12 Other Non-Operating Revenue	174	174	3,600	4.83%	165
13 Total Non-Operating Revenues	49,438	49,438	663,400	7.45%	53,165
14 Total Revenues	419,674	419,674	4,463,300	9.40%	381,324
15 Operating Expenditures					
16 Source of Supply					
17 Labor & Benefits	1,684	1,684	7,800	21.59%	459
18 Direct Expenses	21,784	21,784	292,670	7.44%	22,562
19 Total Source of Supply	23,468	23,468	300,470	7.81%	23,021
20 Pumping					
21 Labor & Benefits	255	255	100	255.06%	-
22 Direct Expenses	8,276	8,276	109,100	7.59%	9,821
23 Total Pumping	8,531	8,531	109,200	7.81%	9,821
24 Transmission & Distribution					
25 Labor & Benefits	40,488	40,488	600,320	6.74%	27,758
26 Direct Expenses	13,185	13,185	294,800	4.47%	16,796
27 Total Transmission & Distribution	53,673	53,673	895,120	6.00%	44,554
28 Treatment Wells					
29 Labor & Benefits	2,780	2,780	41,000	6.78%	2,903
30 Direct Expenses	1,899	1,899	29,349	6.47%	3,074
31 Total Treatment Wells	4,679	4,679	70,349	6.65%	5,977
32 Treatment Facility					
33 Labor & Benefits	9,978	9,978	161,900	6.16%	13,458
34 Direct Expenses	49,144	49,144	382,865	12.84%	24,080
35 Total Treatment Facility	59,122	59,122	544,765	10.85%	37,538
36 Customer Accounts					
37 Labor & Benefits	10,242	10,242	132,800	7.71%	10,836
38 Direct Expenses	455	455	33,400	1.36%	442
39 Total Customer Accounts	10,697	10,697	166,200	6.44%	11,278

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending July 31, 2016
(Unaudited)

	CM	YTD	Budget	YTD % Budget	Prior YTD
40 General Administration					
41 Outside Services	20,272	20,272	290,200	6.99%	17,124
42 Direct Expenses	15,663	15,663	190,300	8.23%	9,428
43 Fire Department Reimbursements	-	-	-	0.00%	(4,580)
44 Total General Admin.	35,935	35,935	480,500	7.48%	21,972
45 Employee Salaries					
46 Direct Labor	81,948	81,948	1,053,100	7.78%	69,527
47 Less Transfer to Operations	56,832	56,832	785,400	7.24%	47,260
48 Total General & Admin. Salaries	25,116	25,116	267,700	9.38%	22,267
49 Employee Benefits					
49 Health Benefits	6,075	6,075	72,700	8.36%	10,222
50 Payroll Taxes	9,402	9,402	156,200	6.02%	17,893
51 Retirement Expenses	16,288	16,288	157,500	10.34%	13,893
52 Total Employee Benefits	31,765	31,765	386,400	8.22%	42,008
53 Board of Directors					
54 Directors' Fees	600	600	7,400	8.11%	350
55 Direct Expenses	232	232	7,200	3.22%	-
56 Total Board of Directors	832	832	14,600	5.70%	350
57 Total Operating Expenditures	253,817	253,817	3,235,304	7.85%	218,787
58 Non-Operating Expenditures					
59 Debt Service, Principle	-	-	-	0.00%	-
60 Debt Service, Interest	-	-	-	0.00%	-
61 Total Debt Service	-	-	-	0.00%	-
62 Depreciation Expense	118,283	118,283	-	0.00%	118,283
63 Unfunded PERS	6,728	6,728	80,738	8.33%	5,648
64 Unfunded OPEB Liability	8,048	8,048	96,571	8.33%	7,879
65 Total Non-Operating Expenditures	133,059	133,059	177,309	75.04%	131,811
66 Total Expenditures	386,876	386,876	3,412,613	11.34%	350,597
Net Revenues Available to Fund Capital					
67 Related Expenditures	32,798	32,798	1,050,687	3.12%	30,726
68 Carryover Projects	(368)	(368)	(280,000)	0.13%	129,663
69 Capital Improvement Projects	-	-	-	0.00%	-
70 Repair, Rehabilitation, & Maintenance	(13,777)	(13,777)	(605,000)	2.28%	-
71 Capital Outlay	-	-	(180,000)	0.00%	-
72 Transfer To CalPERS	-	-	-	0.00%	-
73 Transfer From Special Revenue	5,311	5,311	77,400	6.86%	6,258
74 Transfers in from SRF for Election	-	-	-	0.00%	-
75 Debt Retirement	-	-	-	0.00%	-
76 Increase (Decrease) In Fund Balance	\$ 23,964	\$ 23,964	\$ 63,087	37.99%	\$ 166,647

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending July 31, 2016
(Unaudited)**

	<u>July 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 83%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 8,644	\$ 8,644	\$ 117,400	7%	\$ 8,644
2 Less Transfers Out To Water	(5,311)	(5,311)	(77,400)	7%	(4,322)
3 Less Transfers Out to Fire	-	-		N/A	(4,322)
4 Transfer to PARS Trust	(3,333)	(3,333)	(40,000)	8%	-
Ending Balance To Retain In LAIF	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

**Twentynine Palms Water Department
 Carryover CIP/Current CIP and R&M/Capital Outlay
 For the Period Ending July 31, 2016
 (Unaudited)**

Carryover Capital Approved in Previous Years	Budget FY 16/17	Current Year Expenditures	Remaining Budget / (Over Budget)
District Projects			
1 Urban Water Management Plan	\$ -	\$ 368	\$ (368)
2 USGS Study	150,000	-	150,000
3 Hazard Mitigation Plan	30,000	-	30,000
4 Salt Nutrient Monitoring Wells	100,000	-	100,000
5 Total Carryover Capital Approved in Previous Years	280,000	368	279,632
Repairs, Rehabilitation, & Maintenance			
6 Plant 6 Electrical and Well Upgrade	250,000	-	250,000
8 Emergency Repairs, Unspecified	50,000	-	50,000
9 Repiping/Distribution System Upgrades	50,000	-	50,000
10 Reservoir Recoating and/or Cathodic Protection	175,000	-	175,000
11 Administrative Office Roof Repair	30,000	-	30,000
12 Administrative Office Asphalt Seal Coat	20,000	-	20,000
13 Fluoride Plant Instrumentation\Coating	30,000	13,777	16,223
14 Total Repairs & Maintenance	605,000	13,777	591,223
Capital Outlay			
16 Vehicle Replacements	50,000	-	50,000
17 Computer/Technology Replacements	40,000	-	40,000
18 GIS	50,000	-	50,000
19 Fencing Upgrade	15,000	-	15,000
20 One-Time Existing Conditions Sampling Event	25,000	-	25,000
21 Total Capital Outlay	180,000	-	180,000
22 TOTAL	\$ 1,065,000	\$ 14,145	\$ 1,050,855

10.3

**NO
MATERIAL
PROVIDED**