

**A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

SEPTEMBER 20, 2017 / 6:00 P.M.

AGENDA

This meeting may be viewed on the District's website at www.29palmswater.net

Next Resolution #17-13
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

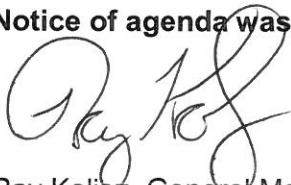
1. Review and Adjust Board Meeting Schedule for November and December
2. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

 - Minutes of the Regular Meeting held on August 23, 2017
 - Audit List
3. Items Removed from the Consent Calendar for Discussion or Separate Action
4. Management Reports
 - 4.1 Operations
 - 4.2 Finance
 - 4.3 General Manager
5. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
6. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

Notice of agenda was posted on or before 4:00 p.m., September 15, 2017.

A handwritten signature in black ink, appearing to read "Ray Kolisz". The signature is fluid and cursive, with the first name "Ray" and last name "Kolisz" clearly distinguishable.

Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS
DATE: SEPTEMBER 15, 2017
FROM: RAY KOLISZ, GENERAL MANAGER
SUBJECT: REVIEW AND ADJUST BOARD MEETING SCHEDULE FOR
NOVEMBER AND DECEMBER

BACKGROUND AND DISCUSSION

The regular scheduled Board of Directors meeting dates in November and December are on the 22nd and 27th respectively. Historically the Board has changed the meeting dates in these two months to the third Wednesday of the month to avoid scheduling conflicts with the Thanksgiving and Christmas holidays.

RECOMMENDATION

Staff recommends to change the Board meeting date in November to November 15, 2017 and December's meeting date to December 20, 2017

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

AUGUST 23, 2017 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Discussion of Wastewater and Update from City Manager on Efforts for a Joint Facility
Jeff Johnson, of Twentynine Palms, spoke against a joint sewer facility between the City and MCAGCC.

Ed Vallerand, of Twentynine Palms, was concerned about the costs associated with a joint facility and believes the District should also attend the meeting in Washington.

Mayor John Cole, of Twentynine Palms, spoke in favor of a joint sewer facility and capitalizing on opportunity.

City Manager, Frank Luckino, provided the Board with an update on the City's collaboration with the MCAGCC for a joint wastewater facility. The 2003 and 2008 Winzler and Kelly Studies were briefly referenced to provide historical context, comparison of costs, and call attention to the outdated assumptions the studies were based on. The joint use facility would allow capacity for the City incrementally, promote development, and protect water quality. The City would like to capitalize on the relationship with Congressman Cook (retired Colonel) and the funding opportunities available. Mr. Luckino emphasized the importance of water for the sustainability of growth within the City. Recharging the groundwater with treated wastewater would help to ensure sustainability. The agreement between the City and MCAGCC will address the issue of reuse.

Director Horn pointed out that the District boundaries also lie outside the City's and include the Desert Heights area.

Director Giannini questioned the money needed for the start-up costs.

Director Coghill questioned whether the base leased the land from the county and if the county would be providing funding.

Mayor John Cole pointed out that 801 housing is considered military land.

Director Moore pointed out the military is underfunded and questioned the City's outlays for such a project.

2. Discussion and Possible Action on Forming a Legislative Committee

Mr. Adan Ortega with Ortega Strategies Group addressed the Board and the need to form a Legislative Committee. New legislature has, and is, being passed that will affect the District adversely financially.

Staff recommends appointing two Board of Directors to the Legislative Committee to monitor, review, and manage legislative priorities.

Director Moore moved to appoint Directors Giannini and Coghill to the Legislative Committee, seconded by Director Shinaver, and approved unanimously.

3. Review and Approve Legislative and Regulatory Policy Management Assistance Contract with Ortega Strategies Group

Staff recommends approving the contract for assistance in the formation of a legislative committee and collaboration on legislative and regulatory policy management. Ortega Strategies Group currently works with the District on the SMART Plan and hexavalent chromium regulation.

Director Horn made a motion to approve the contract for legislative and regulatory policy management assistance in the amount of \$2,500 per month plus expenses, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Consider Approval of Resolution 17-12 Establishing a Length of Service Recognition Policy

Director Coghill made a motion to approve Resolution 17-12 establishing a length of service recognition policy, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver and Moore
Noes: None
Abstain: None
Absent: None

5. Hexavalent Chromium Update

In 2014, the State Water Resources Control Board Division of Drinking Water changed the drinking water standard maximum contaminant level for hexavalent chromium from 50 parts per billion (ppb) to 10 ppb. The current U.S. Environmental Protection Agency's MCL for total chromium is 100 ppb. A court ruled against the State Water Resources Control Board, returning to the 50 ppb, citing the 10 ppb standard was not feasible and placed undue hardship on smaller water districts. The District's water supply does meet the standard for total chromium of 50 ppb and will work with the Division of Drinking Water to place two production wells back on-line.

6. Approve Directors to Attend CSDA's Annual Conference and Exhibitor Showcase (September 25-28, 2017) and to Provide Daily Meeting Stipend
Director Moore made a motion for Directors Coghill, Horn, and Giannini to attend CSDA's Annual Conference and Exhibitor Showcase and provide daily meeting stipend, seconded by Director Shinaver, and approved unanimously.

7. Consent Calendar
- Minutes of a Regular Meeting held on July 26, 2017
 - Audit List

Director Shinaver moved to approve the Consent Calendar, seconded by Director Coghill, and approved unanimously.

8. Items Removed from the Consent Calendar for Discussion or Separate Action
None

9. Management Reports

9.1 Operations

The District responded to 29 Underground Service Alerts, had 1 water main leak, 3 water meter leaks, 0 service line leaks, 2 fire hydrant repairs, performed 6 customer pressure checks, replaced 5 meters, replaced 3 customer gate valves, and installed 2 new services in the Lear area. Water production was down 5.6% as compared to the same month in 2013.

9.2 Finance

Ms. Byerrum reported that the statement of revenues and expenses indicate the District is expected to end the fiscal year on target. Some of the projects have been pushed back showing a surplus in funds. The audit will be done in late October.

9.3 General Manager

Mr. Kolisz reported that plans by Axens North America are in the final stages for the fluoride symposium that the District will host on October 4-5, 2017. The District is recognized as the leader in fluoride treatment with people from all over the world visiting the plant to see its innovative technologies.

10. Closed Session – Conference with Real Property Negotiations – Pursuant to Section 54956.8 of the California Government Code

Property: APN #622-291-22
Agency Negotiator: Ray Kolisz, General Manager
Negotiating Party: Kristen Maley
Under Negotiation: Price and Terms of Payment

Director Shinaver moved to enter closed session at 7:22 p.m., seconded by Director Coghill, and unanimously approved. The Board returned to open session at 7:50 p.m. Director Moore announced there was nothing to report.

11. Future Agenda Items and Staff Tasks/Directors' and Reports
None

12. Adjournment

On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 7:50 p.m.

Kerron E. Moore, President
Board of Directors

Attest:

Ray Kolisz, Board Secretary
Twentynine Palms Water District

Twentynine Palms Water District

Check Date Range: 8/1/2017 thru 8/31/2017

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
8969	08/09/2017	Accela, Inc. #774375	2,899.00	1,559.00	100-600-0000-5408	Web Payments w/Online-Bills.com June 2017
				1,340.00	100-600-0000-5408	Web Payments w/Online-Bills.com July 2017
8970	08/09/2017	ACWA/JPIA	30,945.30	23,511.68	100-310-0000-5140	Health Benefits Sept. 2017
				1,611.85	100-310-0000-5141	Health Benefits Sept. 2017
				330.41	100-310-0000-5142	Health Benefits Sept. 2017
				3,777.25	100-310-0000-5144	Health Benefits Sept. 2017
				1,714.11	100-600-0000-5399	Health Benefits Sept. 2017
8971	08/09/2017	Customer Refund	36.01	36.01	100-000-0000-1000	Refund Check
8972	08/09/2017	Customer Refund	15.32	15.32	100-000-0000-1000	Refund Check
8973	08/09/2017	Customer Refund	50.58	50.58	100-000-0000-1000	Refund Check
8974	08/09/2017	Autozone Inc.	17.83	11.01	100-130-0000-5220	PB-50 BLASTER LUBRICANT
				6.82	100-130-0000-5220	WD 40 low voc 12oz
8975	08/09/2017	Axens	38,693.16	38,693.16	100-150-0000-5211	Actiguard AA 14x28 Mesh
8976	08/09/2017	Customer Refund	36.74	36.74	100-000-0000-1000	Refund Check
8977	08/09/2017	Customer Refund	71.76	71.76	100-000-0000-1000	Refund Check
8978	08/09/2017	Customer Refund	67.17	67.17	100-000-0000-1000	Refund Check
8979	08/09/2017	Customer Refund	44.30	44.30	100-000-0000-1000	Refund Check
8980	08/09/2017	Beyond Software Solutions	720.00	720.00	100-600-0000-5406	IT Services
8981	08/09/2017	Customer Refund	1.21	1.21	100-000-0000-1000	Refund Check
8982	08/09/2017	Customer Refund	13.60	13.60	100-000-0000-1000	Refund Check
8983	08/09/2017	Builders Supply - 29 Palms	41.76	4.62	100-130-0000-5220	Gls Pumpkin spray paint
				37.14	100-130-0000-5220	Shop supplies, Hose nozzle, bypass loppers
8984	08/09/2017	Burrtec Waste & Recycling Svcs	202.36	64.62	100-600-0000-5406	Amboy
				137.74	100-600-0000-5406	Hatch
8985	08/09/2017	Byrd Industrial Electron	1,148.08	1,148.08	100-850-0000-6001	Service Order 415-17
8986	08/09/2017	Customer Refund	57.87	57.87	100-000-0000-1000	Refund Check
8987	08/09/2017	Customer Refund	26.39	26.39	100-000-0000-1000	Refund Check
8988	08/09/2017	Customer Refund	28.42	28.42	100-000-0000-1000	Refund Check
8989	08/09/2017	Customer Refund	47.09	47.09	100-000-0000-1000	Refund Check
8990	08/09/2017	Customer Refund	16.71	16.71	100-000-0000-1000	Refund Check

Twentynine Palms Water District

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8991	08/09/2017	Engineering Resources	40.80	40.80	100-850-0000-6001	Recording Fee
8992	08/09/2017	Customer Refund	36.32	36.32	100-000-0000-1000	Refund Check
8993	08/09/2017	Customer Refund	48.72	48.72	100-000-0000-1000	Refund Check
8994	08/09/2017	Customer Refund	60.35	60.35	100-000-0000-1000	Refund Check
8995	08/09/2017	Frashers Photography	60.00	60.00	100-600-0000-5406	Portrait
8996	08/09/2017	Customer Refund	66.32	66.32	100-000-0000-1000	Refund Check
8997	08/09/2017	Customer Refund	72.29	72.29	100-000-0000-1000	Refund Check
8998	08/09/2017	Customer Refund	54.34	54.34	100-000-0000-1000	Refund Check
8999	08/09/2017	Customer Refund	23.22	23.22	100-000-0000-1000	Refund Check
9000	08/09/2017	Home Depot Credit Services	391.36	9.98	100-130-0000-5228	Husky 12" tool bag
				7.98	100-130-0000-5228	Husky auto load retractable utility
				17.97	100-130-0000-5228	channellock 7" cross cut diag plier
				2.00	100-130-0000-5228	Red lead fsc 100% carpenter pencil
				130.49	100-130-0000-5228	134 pc mechanics tool set
				6.90	100-130-0000-5228	1/2"x520" ptfе thread seal tape
				1.99	100-130-0000-5228	versasharp pencil/ crayon sharpener
				54.60	100-130-0000-5228	8oz thread sealant w/pfte t+2
				43.88	100-130-0000-5228	16oz pvc cement red hot low voc
				70.28	100-130-0000-5228	32oz pvc cement red hot low voc
				43.32	100-130-0000-5228	16oz purple primer nsf/upc
				1.97	100-130-0000-5228	10 pk hd utility blades
9001	08/09/2017	Inland Water Works	1,627.61	220.00	100-130-0000-5220	200 ft PVC402 2" SCHD 40 PVC PIPE
				152.00	100-130-0000-5220	200 FT PVC401 1" SCHD 40 PVC PIPE
				32.50	100-130-0000-5220	406-020 2" PVC 40 SLIP 90 ELL
				40.00	100-130-0000-5220	401-020 2" PVC 40 SLIP TEE
				28.00	100-130-0000-5220	438-248 2" X 3/4" PVC 40 S X T BUSHING
				31.00	100-130-0000-5220	438-249 2" X 1" PVC 40 SXT BUSHING
				15.60	100-130-0000-5220	429-020 2" PVC SCH 40 SLIP COUPLING
				10.00	100-130-0000-5220	429-015 1.5" PVC 40 SLIP CPLG
				147.08	100-000-0000-1499	3/4" X 1 1/2" METER TAIL COUPLING
				701.99	100-000-0000-1499	3/4" BRASS CHECK VALVE
				40.94	100-000-0000-1499	1" X CLOSE BRASS NIPPLE

Twentynine Palms Water District

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				208.50	100-000-0000-1499	2" NL BRASS CPLG
9002	08/09/2017	Customer Refund	23.69	23.69	100-000-0000-1000	Refund Check
9003	08/09/2017	Kennedy/Jenks Consultants	470.00	470.00	100-800-0000-6001	Professional Services
9004	08/09/2017	Konica Minolta Premier	155.97	155.97	100-150-0000-5223	08/01/2017 - 08/31/2017
9005	08/09/2017	Customer Refund	44.61	44.61	100-000-0000-1000	Refund Check
9006	08/09/2017	Customer Refund	12.37	12.37	100-000-0000-1000	Refund Check
9007	08/09/2017	Customer Refund	50.43	50.43	100-000-0000-1000	Refund Check
9008	08/09/2017	Customer Refund	42.28	42.28	100-000-0000-1000	Refund Check
9009	08/09/2017	Customer Refund	3.84	3.84	100-000-0000-1000	Refund Check
9010	08/09/2017	Customer Refund	11.32	11.32	100-000-0000-1000	Refund Check
9011	08/09/2017	Customer Refund	43.25	43.25	100-000-0000-1000	Refund Check
9012	08/09/2017	Mark Roberts	4,708.70	4,708.70	100-825-0000-6001	Well 11-B Development
9013	08/09/2017	Customer Refund	47.09	47.09	100-000-0000-1000	Refund Check
9014	08/09/2017	Customer Refund	12.06	12.06	100-000-0000-1000	Refund Check
9015	08/09/2017	Mcmaster-Carr Supply Co.	505.33	134.82	100-150-0000-5220	Filter element for 1/2 and 3/4 npt compressed air filter for wat
				20.08	100-150-0000-5220	Replacement filter element for 3/8, 1/2 and 3/4 npt
				350.43	100-150-0000-5220	Desicant for 1/2 npt, 25 scfm @ 45 degree F compressed air dryer
9016	08/09/2017	Minolta Business Systems	107.99	107.99	100-600-0000-5223	06/23/2017-07/22/2017
9017	08/09/2017	Customer Refund	52.92	52.92	100-000-0000-2000	Refund Check
9018	08/09/2017	Customer Refund	9.97	9.97	100-000-0000-1000	Refund Check
9019	08/09/2017	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	Consulting
9020	08/09/2017	Parkhouse Tire Inc.	1,532.13	1,532.13	100-130-0000-5222	Veh. #17 Tires
9021	08/09/2017	Prudential Overall Supply	475.10	48.35	100-130-0000-5253	Uniforms
				134.81	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
				243.59	100-130-0000-5253	Uniforms
9022	08/09/2017	Customer Refund	48.05	48.05	100-000-0000-1000	Refund Check
9023	08/09/2017	Customer Refund	21.32	21.32	100-000-0000-1000	Refund Check
9024	08/09/2017	Customer Refund	16.71	16.71	100-000-0000-1000	Refund Check
9025	08/09/2017	Customer Refund	20.05	20.05	100-000-0000-1000	Refund Check
9026	08/09/2017	Customer Refund	64.11	64.11	100-000-0000-1000	Refund Check
9027	08/09/2017	S.C.E.	22,342.44	51.78	100-110-0000-5201	Well 9, Booster 6A, 6B

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				1,627.16	100-110-0000-5201	Well 6, 12
				9,856.16	100-110-0000-5201	Well TP-1
				1,227.54	100-150-0000-5201	Plant
				26.27	100-110-0000-5201	Michel's Road
				1,110.82	100-120-0000-5201	Booster H1N, H2S
				87.22	100-110-0000-5201	Donnell
				3,293.83	100-110-0000-5201	Well 17
				2,569.37	100-600-0000-5201	Hatch
				33.25	100-110-0000-5201	Well 4
				2,459.04	100-110-0000-5201	Well 16
9028	08/09/2017	Customer Refund	15.55	15.55	100-000-0000-1000	Refund Check
9029	08/09/2017	Customer Refund	75.00	75.00	100-000-0000-1000	Refund Check
9030	08/09/2017	Satmodo LLC	129.88	129.88	100-600-0000-5203	Iridium Monthly Minute Plans x 2
9031	08/09/2017	Customer Refund	26.48	26.48	100-000-0000-1000	Refund Check
9032	08/09/2017	Susan L. Simmons	718.75	718.75	100-600-0000-5406	Janitorial Services
9033	08/09/2017	Customer Refund	26.71	26.71	100-000-0000-1000	Refund Check
9034	08/09/2017	Spectrum Business	139.98	139.98	100-600-0000-5203	La Luna
9035	08/09/2017	Bob Stephenson	125.00	125.00	100-610-0000-5350	Video recording board meeting
9036	08/09/2017	SWRCB-DWOCP	55.00	55.00	100-130-0000-5242	Grade T1 Cert Renewal/Gomieo
9037	08/09/2017	Customer Refund	15.62	15.62	100-000-0000-1000	Refund Check
9038	08/09/2017	Customer Refund	69.18	69.18	100-000-0000-1000	Refund Check
9039	08/09/2017	Underground Service Alert	56.20	56.20	100-130-0000-5406	28 new tickets
9040	08/09/2017	Customer Refund	14.38	14.38	100-000-0000-1000	Refund Check
9041	08/09/2017	Customer Refund	9.97	9.97	100-000-0000-1000	Refund Check
9042	08/09/2017	Customer Refund	456.65	456.65	100-000-0000-1000	AR Refund
9043	08/09/2017	Customer Refund	4.46	4.46	100-000-0000-1000	Refund Check
9044	08/09/2017	Customer Refund	66.32	66.32	100-000-0000-1000	Refund Check
9045	08/23/2017	Ansafone Contact Centers	144.02	144.02	100-160-0000-5406	Answering Service
9046	08/23/2017	Customer Refund	17.29	17.29	100-000-0000-2000	Refund Check
9047	08/23/2017	Autozone Inc.	23.04	7.13	100-130-0000-5220	Shop Supplies-Car Wash
				15.91	100-130-0000-5228	Small Tools-Transfer Pump
9048	08/23/2017	AW Direct	48.91	48.91	100-130-0000-5222	Veh. # 51 Safety Chain Hook Repair Kit.

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9049	08/23/2017	Customer Refund	62.83	62.83	100-000-0000-2000	Refund Check
9050	08/23/2017	Best Best & Krieger	8,416.00	7,206.20	100-600-0000-5403	Professional Services
				1,025.70	100-600-0000-5403	Professional Services
				184.10	100-600-0000-5403	Professional Services
9051	08/23/2017	Customer Refund	63.68	63.68	100-000-0000-2000	Refund Check
9052	08/23/2017	Customer Refund	56.94	56.94	100-000-0000-2000	Refund Check
9053	08/23/2017	Customer Refund	44.15	44.15	100-000-0000-2000	Refund Check
9054	08/23/2017	Aaron Bowe	150.00	150.00	100-130-0000-5406	Repair Aluminum Tool Box
9055	08/23/2017	Customer Refund	64.07	64.07	100-000-0000-2000	Refund Check
9056	08/23/2017	Brithinee Electric	1,200.00	1,200.00	100-150-0000-5406	Repair Treatment Plant finished Water booster pumps, and Cactus
9057	08/23/2017	Customer Refund	33.37	33.37	100-000-0000-2000	Refund Check
9058	08/23/2017	Builders Supply - 29 Palms	81.05	22.99	100-130-0000-5220	Misc Brass items
				58.06	100-130-0000-5220	6' steel t-post
9059	08/23/2017	Customer Refund	67.90	67.90	100-000-0000-2000	Refund Check
9060	08/23/2017	Customer Refund	49.74	49.74	100-000-0000-2000	Refund Check
9061	08/23/2017	Cdw Government	248.99	248.99	100-600-0000-5301	Brother HL-3170CDW 23 ppm Color Laser Printer Mfg. Part#: HL317
9062	08/23/2017	Centurylink Business Services	32.13	32.13	100-600-0000-5203	Hatch
9063	08/23/2017	Chem-Tech International Inc.	9,878.04	9,878.04	100-150-0000-5211	Sodium Hydroxide (Load of Caustic)
9064	08/23/2017	Clinical Lab of San Bern.	1,984.00	1,984.00	100-140-0000-5405	Water Samples
9065	08/23/2017	Customer Refund	14.58	14.58	100-000-0000-2000	Refund Check
9066	08/23/2017	County Of San Bernardino	136.93	43.42	100-130-0000-5406	Recycle Waste San Bernardino County
				93.51	100-150-0000-5406	Treatment plant waste
9067	08/23/2017	Customer Refund	44.53	44.53	100-000-0000-2000	Refund Check
9068	08/23/2017	Customer Refund	9.44	9.44	100-000-0000-2000	Refund Check
9069	08/23/2017	Desert Hardware	81.18	23.06	100-130-0000-5220	3/8 Truck Rope
				20.06	100-130-0000-5220	3/8" Truck Rope
				20.03	100-130-0000-5228	Small Tools-Drill Bit.
				18.03	100-130-0000-5228	Small Tools-Garden Sprayer for T.P.
9070	08/23/2017	Customer Refund	63.45	63.45	100-000-0000-2000	Refund Check
9071	08/23/2017	Customer Refund	3.76	3.76	100-000-0000-2000	Refund Check
9072	08/23/2017	Customer Refund	59.73	59.73	100-000-0000-2000	Refund Check
9073	08/23/2017	Engineering Resources	9,639.00	9,639.00	100-850-0000-6001	Professional Services

Twentynine Palms Water District

Check Date Range: 8/1/2017 thru 8/31/2017

9074	08/23/2017	Customer Refund	75.00	75.00	100-000-0000-1000	Refund Check
9075	08/23/2017	Frontier Communications	295.99	142.16	100-600-0000-5203	Hatch
				153.83	100-150-0000-5203	Amboy
9076	08/23/2017	Customer Refund	24.67	24.67	100-000-0000-2000	Refund Check
9077	08/23/2017	Customer Refund	30.54	30.54	100-000-0000-2000	Refund Check
9078	08/23/2017	Customer Refund	54.33	54.33	100-000-0000-2000	Refund Check
9079	08/23/2017	Hi-Grade Materials Co.	333.09	333.09	100-130-0000-5406	Recycling Fee (O&M)
9080	08/23/2017	Home Depot Credit Services	1,012.41	39.06	100-130-0000-5220	Ratchet Tie Down 2"x30"
				321.94	100-150-0000-5220	Solar Salt (Treatment Plant)
				651.41	100-120-0000-5220	Swamp cooler (Cactus Booster Pump)
9081	08/23/2017	Customer Refund	48.49	48.49	100-000-0000-2000	Refund Check
9082	08/23/2017	Inland Water Works	1,189.56	1,189.56	100-000-0000-1499	12" x 30" ROMAC clfc Clamp
9083	08/23/2017	Customer Refund	20.20	20.20	100-000-0000-2000	Refund Check
9084	08/23/2017	Customer Refund	21.05	21.05	100-000-0000-2000	Refund Check
9085	08/23/2017	Customer Refund	68.41	68.41	100-000-0000-2000	Refund Check
9086	08/23/2017	Customer Refund	61.28	61.28	100-000-0000-2000	Refund Check
9087	08/23/2017	Kennedy/Jenks Consultants	1,099.42	465.67	100-600-0000-5412	Professional Services
				633.75	100-850-0000-6001	Professional Services
9088	08/23/2017	Konica Minolta Premier	318.03	318.03	100-600-0000-5223	08/01/2017 - 08/31/2017
9089	08/23/2017	Customer Refund	4.43	4.43	100-000-0000-2000	Refund Check
9090	08/23/2017	Customer Refund	55.39	55.39	100-000-0000-2000	Refund Check
9091	08/23/2017	Mcmaster-Carr Supply Co.	520.54	181.67	100-130-0000-5222	Veh. #'s 44B & New Gens.-Assorted Parts.
				83.76	100-130-0000-5222	New Generators-Bump Stops
				255.11	100-130-0000-5222	Hose Couplings for New Trash Pump.
9092	08/23/2017	Merit Oil Company	8,010.89	1,125.55	100-000-0000-1401	Fuel (Clear Diesel #2) 500 Gallon
				6,576.05	100-000-0000-1401	Fuel (Unleaded 87) 2800 Gallon
				309.29	100-000-0000-1401	Fuel Surcharge
9093	08/23/2017	Napa Auto Parts	189.32	113.10	100-130-0000-5228	Small Tools-Extended Die Grinder
				38.11	100-130-0000-5220	Shop Supplies-Spray Paint
				38.11	100-130-0000-5220	Shop Supplies-Spray Paint
9094	08/23/2017	Customer Refund	56.74	56.74	100-000-0000-2000	Refund Check
9095	08/23/2017	Customer Refund	29.96	29.96	100-130-0000-5330	Mileage reimbursement

Twentynine Palms Water District

Check Date Range: 8/1/2017 thru 8/31/2017

9096	08/23/2017	Customer Refund	63.29	63.29	100-000-0000-2000	Refund Check
9097	08/23/2017	Platinum Consulting Group	6,000.00	6,000.00	100-600-0000-5401	Monthly Retainer July 2017
9098	08/23/2017	Customer Refund	13.00	13.00	100-000-0000-2000	Refund Check
9099	08/23/2017	Customer Refund	10.79	10.79	100-000-0000-2000	Refund Check
9100	08/23/2017	Process Solutions Inc.	1,232.87	1,095.93	100-150-0000-5221	Pump Micro Mag-DR Gear Pump .08 GPM Gast23-DG-D42 (ITEM Number#
				136.94	100-150-0000-5221	CRYDOM M50100SB600 Power Module Diode, Single (ITEM Number 50-
9101	08/23/2017	Prudential Overall Supply	688.20	48.35	100-130-0000-5253	Uniforms
				137.53	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
				202.81	100-130-0000-5253	Uniforms
				48.35	100-130-0000-5253	Uniforms
				202.81	100-130-0000-5253	Uniforms
9102	08/23/2017	Customer Refund	47.25	47.25	100-000-0000-2000	Refund Check
9103	08/23/2017	S.C.E.	13,514.47	56.57	100-120-0000-5201	D.H. Resv. & Hydro
				41.63	100-110-0000-5201	Well 11
				878.86	100-120-0000-5201	Booster Two Mile
				1,013.58	100-120-0000-5201	Booster Sullivan Road
				342.08	100-110-0000-5201	Well 15
				1,557.00	100-120-0000-5201	Booster Lupine
				2,967.85	100-120-0000-5201	Booster TP-1
				5,464.59	100-110-0000-5201	Well 14
				1,192.31	100-110-0000-5201	Well 4
9104	08/23/2017	San Bernardino Co. Fire	2,107.00	2,107.00	100-000-0000-1600	Hazardous Materials Cupa Permits
9105	08/23/2017	San Bernardino County	1,734.00	1,734.00	100-110-0000-5303	Annual Inspection Fee
9106	08/23/2017	San Bernardino County	6.00	6.00	100-130-0000-5301	Monthly Assessor parcel map revisions for August 2017
9107	08/23/2017	Satmodo LLC	1,269.66	1,179.86	100-600-0000-5203	Iridium 9555 Emergency Kit
				50.00	100-600-0000-5203	Activation Fee
				39.80	100-600-0000-5203	Monthly Emergency Plan
9108	08/23/2017	Shoplet.Com	166.09	166.09	100-600-0000-5301	Office Supplies
9109	08/23/2017	Customer Refund	29.42	29.42	100-000-0000-2000	Refund Check
9110	08/23/2017	Susan L. Simmons	718.75	718.75	100-600-0000-5406	Janitorial Services
9111	08/23/2017	Spectrum Business	129.99	129.99	100-150-0000-5203	Plant

Twentynine Palms Water District

Check Date Range: 8/1/2017 thru 8/31/2017

9112	08/23/2017	Customer Refund	63.68	63.68	100-000-0000-2000	Refund Check
9113	08/23/2017	Customer Refund	25.00	25.00	100-000-0000-2000	Refund Check
9114	08/23/2017	TKDA	5,350.00	5,350.00	100-825-0000-6001	Well#11B Environmental Services
9115	08/23/2017	TPX Communications	662.60	662.60	100-600-0000-5203	Hatch
9116	08/23/2017	Union Bank	3,226.42	64.77	100-600-0000-5303	Domain Renewal
				1,160.00	100-600-0000-5330	CSDA Annual Conference - Staff
				1,160.00	100-610-0000-5330	CSDA Annual Conference - Directors
				363.60	100-130-0000-5228	Small Tools-Die Grinder
				15.00	100-600-0000-5330	Training/Travel/Meetings
				16.88	100-600-0000-5330	Training/Travel/Meetings
				6.63	100-600-0000-5330	Training/Travel/Meetings
				15.03	100-600-0000-5330	Training/Travel/Meetings
				10.00	100-600-0000-5330	Training/Travel/Meetings
				20.46	100-600-0000-5330	Training/Travel/Meetings
				12.29	100-600-0000-5330	Training/Travel/Meetings
				26.70	100-600-0000-5330	Training/Travel/Meetings
				88.00	100-600-0000-5406	Microsoft
				99.55	100-600-0000-5301	Supplies
				52.56	100-600-0000-5301	Supplies
	114.95	100-600-0000-5303	Web Network Solutions			
9117	08/23/2017	USC Foundation	346.45	346.45	100-130-0000-5303	Water Purveyor Membership Renewal 7/1/17 - 6/30/18
9118	08/23/2017	Van Dyke Corp.	1,500.00	1,500.00	100-150-0000-5223	Rental of 6" Trash Pump (Day Rental Treatment Plant)
9119	08/23/2017	Customer Refund	18.81	18.81	100-000-0000-2000	Refund Check
9120	08/23/2017	Customer Refund	68.41	68.41	100-000-0000-2000	Refund Check
9121	08/23/2017	Customer Refund	19.85	19.85	100-000-0000-2000	Refund Check
9122	08/23/2017	Customer Refund	57.25	57.25	100-000-0000-2000	Refund Check
			Total	\$200,796.59		

4

4.1

TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road/P. O. Box 1735
Twentynine Palms, CA 92277-1000
PHONE (760) 367-7546 FAX (760) 367-6612

TO: Board of Directors
FROM: Mike Minatrea, Operations Superintendent
DATE: September 8, 2017
SUBJECT: Management Report

A. The Operations and Maintenance Department performed the following tasks during the month of August 2017:

1. Responded to 30 Underground Service Alerts
2. Responded to and repaired
 - a. 0 water main leaks
 - b. 3 water meter leaks
 - c. 0 service line leaks
 - d. 1 fire hydrant repair/maintenance
3. Installed 0 new services
4. Replaced 5 customer gate valves
5. Performed 9 leak audits
6. Painted 0 fire hydrants
7. Performed 1 customer pressure check
8. Replaced 1 water meter
9. Tested and exercised emergency generators
10. Sounded wells for August
11. 1 water waste complaint reported

B. The following customer service tasks were performed:

1. 175 work orders were generated from reading meters
2. 58 work orders were generated from billing variance list
3. 388 work orders were generated for turn on or turn off
4. 343 termination notices were distributed
5. 41 non-pay turn offs were performed
6. 71 extensions were granted
7. 16 extensions were shut off for non-payment
8. 3 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 27 customer requests and 1 complaint was logged and investigated

C. Valve and Hydrant Maintenance Update

	Valves Exercised (Began 06/15)	Dead Ends Flushed (Began 7/17)
Current Month	178	9
Year to Date	*2,640	17

*Triennial cycle

TWENTYNINE PALMS WATER DISTRICT
AUGUST WATER QUALITY AND ENGINEERING REPORT

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.13 mg/L to a high of 0.25 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.18 mg/L to 0.65 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 6 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 6 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of .81 mg/L to a high of 1.8 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.31 to a high of 1.9 mg/L.

D. General Physical: A total of 11 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.1 – 0.3 for turbidity.

TWENTYNINE PALMS WATER DISTRICT
Water Production Report
FY 2017/2018

Groundwater Source													
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	99.119	128.442	41.659	23.565	292.785	281.965	3.84%	-5.60%	2				1
August	123.835	94.006	30.503	20.795	269.139	275.286	-2.23%	-7.9	0	7,750	7,703	0.63%	0
Sept.													
October													
Nov.													
Dec.													
Jan.													
Feb.													
March													
April													
May													
June													
Totals	222.954	222.448	72.162	44.360	561.924	557.251	0.84%		2				1

Production Totals Expressed in Acre Feet

NOTE: Year to Date Mesquite Springs Basin regeneration production of acre feet = treatment loss.

Total Meters in District = 8,089

4.2

TWENTYNINE PALMS WATER DEPARTMENT

FINANCIAL REPORT

For The Month Of

July 2017

***PRELIMINARY -SUBJECT TO YEAR-END
AND AUDIT ADJUSTMENTS***

**TWENTYNINE PALMS WATER DEPARTMENT
STATEMENT OF INVESTMENTS AND RESERVES
For the Period Ending July 31, 2017
(Unaudited)**

Operating Funds & Internal Reserves:	Prior Balance	Deposits	Disbursements	Current Balance	Market
Operating Funds - LAIF	\$ 2,110,011	\$ 6,109	\$ -	\$ 2,116,120	\$ 2,113,878
Election Fund Reserve - LAIF	20,925	-	-	20,925	20,903
Internal Operating Reserve - LAIF	165,701	474	-	166,175	165,999
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds Primary Infrastructure - LAIF	55,306	149	-	55,455	55,397
Capital Funds Secondary Infrastructure - LAIF	49,157	136	-	49,292	49,240
Investment Funds - CalTrust	1,007,437	1,000	-	1,008,437	1,007,369
Total Investments	\$ 3,408,537	\$ 7,868	\$ -	\$ 3,416,405	\$ 3,412,785

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

Cindy Byerrum, CPA

Contract CPA

*** Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department
Statement of Revenues and Expenses
For the Period Ending July 31, 2017
(Unaudited)**

	July 2017	June 2017	YTD	Budget	YTD 8%	Prior YTD
1 Operating Revenues	\$ 402,622	\$ 356,899	\$ 402,622	\$ 3,880,260	10%	\$ 370,236
2 Non-Operating Revenues	52,906	55,967	52,906	654,200	8%	49,438
Total Revenue Available to						
3 Fund Operations & Capital/R&R	455,528	412,866	455,528	4,534,460	10%	419,674
4 Operating Expenses	283,256	281,608	283,256	3,709,380	8%	258,596
5 Non-Operating Expenses	7,824	14,779	7,824	199,400	4%	133,059
Net Revenues Available to Fund						
6 Capital Related Expenditures	164,448	116,479	164,448	625,680	26%	28,019

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending July 31, 2017
(Unaudited)

	July 2017	June 2017	YTD	Budget	YTD 8%	Prior YTD
1 Operating Revenues						
2 Water Sales	\$ 297,376	\$ 247,117	\$ 297,376	\$ 2,580,500	12%	\$ 272,143
3 RTS	95,283	95,604	95,283	1,185,800	8%	89,669
4 Other Operating Revenue	9,963	14,178	9,963	113,960	9%	8,425
5 Total Operating Revenues	402,622	356,899	402,622	3,880,260	10%	370,236
6 Non-Operating Revenues						
7 Capital Impact Fees	-	4,996	-	-	0%	-
8 Water Availability Assessment	49,258	49,258	49,258	591,100	8%	49,258
9 Interest Revenue	-	1,000	-	30,700	0%	-
10 Other Penalties	2,699	-	2,699	23,700	11%	-
11 Reimbursed Expenses	679	643	679	5,000	14%	5
12 Other Non-Operating Revenue	270	70	270	3,700	7%	174
13 Total Non-Operating Revenues	52,906	55,967	52,906	654,200	8%	49,438
14 Total Revenues	455,528	412,866	455,528	4,534,460	10%	419,674
15 Operating Expenditures						
16 Source of Supply						
17 Labor & Benefits	492	285	492	9,700	5%	1,684
18 Direct Expenses	24,451	24,586	24,451	323,300	8%	21,784
19 Total Source of Supply	24,943	24,872	24,943	333,000	7%	23,468
20 Pumping						
21 Labor & Benefits	-	-	-	2,000	0%	255
22 Direct Expenses	9,681	10,159	9,681	139,100	7%	8,276
23 Total Pumping	9,681	10,159	9,681	141,100	7%	8,531
24 Transmission & Distribution						
25 Labor & Benefits	62,221	45,772	62,221	835,700	7%	45,719
26 Direct Expenses	22,050	21,800	22,050	294,900	7%	15,783
27 Total Transmission & Distribution	84,271	67,573	84,271	1,130,600	7%	61,502
28 Treatment Wells						
29 Labor & Benefits	3,330	2,429	3,330	50,700	7%	2,780
30 Direct Expenses	3,606	1,155	3,606	25,800	14%	1,899
31 Total Treatment Wells	6,936	3,584	6,936	76,500	9%	4,679
32 Treatment Facility						
33 Labor & Benefits	15,547	14,289	15,547	186,000	8%	9,978

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending July 31, 2017
(Unaudited)

	July 2017	June 2017	YTD	Budget	YTD 8%	Prior YTD
34 Direct Expenses	49,413	29,482	49,413	401,400	12%	49,144
35 Total Treatment Facility	64,960	43,771	64,960	587,400	11%	59,122
36 Customer Accounts						
37 Labor & Benefits	13,270	10,454	13,270	241,500	5%	10,242
38 Direct Expenses	304	243	304	51,700	1%	455
39 Total Customer Accounts	13,574	10,698	13,574	293,200	5%	10,697
40 General Administration						
41 Outside Services	26,553	44,284	26,553	299,400	9%	20,610
42 Direct Expenses	16,273	27,753	16,273	319,780	5%	17,077
43 Fire Department Reimbursements	-	-	-	-	0%	-
44 Total General Admin.	42,827	72,037	42,827	619,180	7%	37,687
45 Employee Salaries						
46 Direct Labor	84,148	81,539	84,148	1,169,500	7%	81,948
47 Less Transfer to Operations	63,439	61,131	63,439	894,400	7%	62,062
48 Total General & Admin. Salaries	20,709	20,408	20,709	275,100	8%	19,885
49 Employee Benefits						
49 Health Benefits	11,430	5,305	11,430	149,900	8%	5,893
50 Payroll Taxes	-	10,487	-	34,300	0%	9,402
51 Retirement Expenses	3,175	12,206	3,175	47,600	7%	16,088
52 Total Employee Benefits	14,605	27,998	14,605	231,800	6%	31,383
53 Board of Directors						
54 Directors' Fees	750	500	750	12,600	6%	600
55 Direct Expenses	-	8	-	8,900	0%	1,043
56 Total Board of Directors	750	508	750	21,500	3%	1,643
57 Total Operating Expenditures	283,256	281,608	283,256	3,709,380	8%	258,596
58 Non-Operating Expenditures						
59 Debt Service, Principle	-	-	-	-	0%	-
60 Debt Service, Interest	-	-	-	-	0%	-
61 Total Debt Service	-	-	-	-	0%	-
62 Depreciation Expense	-	-	-	-	0%	118,283
63 Unfunded PERS	7,824	6,731	7,824	97,000	8%	6,728
64 Unfunded OPEB Liability	-	8,048	-	102,400	0%	8,048

Twentynine Palms Water Department
Detail Statement of Revenues and Expenses
For the Period Ending July 31, 2017
(Unaudited)

	July 2017	June 2017	YTD	Budget	YTD 8%	Prior YTD
65 Total Non-Operating Expenditures	7,824	14,779	7,824	199,400	4%	133,059
66 Total Expenditures	291,080	296,387	291,080	3,908,780	7%	391,655
Net Revenues Available to Fund Capital						
67 Related Expenditures	164,448	116,479	164,448	625,680	26%	28,019

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not in

**Twentynine Palms Water Department
Special Revenue Fund
For the Period Ending July 31, 2017
(Unaudited)**

	July 2017	June 2017	YTD	Budget	YTD 8%	Prior YTD
1 Tower Revenues	\$ 13,766.14	\$ 8,903.76	\$ 13,766.14	\$117,400.00	12%	\$ 11,977.43
2 Less Transfers Out to Fire	\$ -	\$ -	\$ -	\$ -	0%	\$ -
3 Less Transfers Out To Water	\$(10,432.81)	\$ (5,570.43)	\$(10,432.81)	\$ (77,400.00)	13%	\$ (8,644.10)
4 Transfer to PARS Trust	\$ (3,333.33)	\$ (3,333.33)	\$ (3,333.33)	\$ (40,000.00)	8%	\$ (3,333.33)
Ending Bal. to Retain in LAIF	\$ -	\$ -	\$ -	\$ -		\$ -

Twentynine Palms Water Department
Carryover CIP/Current CIP and R&M/Capital Outlay
For the Period Ending July 31, 2017
(Unaudited)

	<u>Budget FY 17/18</u>	<u>Current Year Expenditures</u>	<u>Remaining Budget / (Over Budget)</u>
Carryover Capital Approved in Previous Years			
District Projects			
1 USGS Study	150,000	\$ -	150,000
2 Treatment Feasibility & Exploration Costs	100,000	-	100,000
3 SGMA	75,000	-	75,000
4 Salt Nutrient Monitoring Wells	100,000	-	100,000
5 Total Carryover Capital Approved in Previous Years	425,000	-	425,000
6 Capital Improvement Plan			
7 Chromium VI and Flouride for Well 11B	1,000,000	634	999,366
8 Fluoride Variance (Expiring) - TP-2, W12, W16	600,000	-	600,000
9 Well 11B	750,000	14,348	735,652
10 Total Capital Improvement Plan	2,350,000	14,981	2,335,019
11 Repairs, Rehabilitation, & Maintenance			
12 Plant 6 Electrical and Well Upgrade	-	1,148	(1,148)
12 Emergency Repairs, Unspecified	50,000	4,533	45,467
13 Repiping/Distribution System Upgrades	50,000	-	50,000
14 Meter Replacement Program	75,000	-	75,000
15 Fluoride Plant Instrumentation\Coating	10,000	-	10,000
16 Total Repairs & Maintenance	185,000	5,681	179,319
17 Capital Outlay			
18 Vehicle/Equipment Replacements	100,000	-	100,000
19 Computer/Technology Replacements	30,000	-	30,000
20 GIS	30,000	-	30,000
21 Lobby Remodel	100,000	-	100,000
22 Fencing Upgrade	15,000	-	15,000
23 One-Time Existing Conditions Sampling Event	25,000	-	25,000
24 Total Capital Outlay	300,000	-	300,000
25 TOTAL	\$ 3,260,000	\$ 20,663	\$ 904,319

4.3

**NO
MATERIAL
PROVIDED**