

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**AUGUST 28, 2013 / 6:00 P.M.**

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bo Bourikas, Chancey Chambers, Philip Cisneros, and Sam Moore. Roger Shinaver was absent. Also present were General Manager Tamara Alaniz, Operations Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Philip Fultz, of Twentynine Palms, spoke to a non-agenda item regarding Water District staff's notification that his usage was uncharacteristically high. Mr. Fultz was grateful for the information and praised staff and the Board.

Edward Vallerand, of Twentynine Palms, spoke to a non-agenda item regarding his concerns of the proposed oil pipeline route and the possibility of groundwater contamination.

1. Consideration of Resolution 13-14 Providing for the Authority of General Manager to Deposit and Invest Funds of Said District

Ms. Alaniz informed the Board this is a routine adoption that is done every year.

Director Bourikas moved to approve resolution 13-14 providing for the authority of the General Manager to deposit and invest funds for the Twentynine Palms Water District, seconded by Director Chambers and approved by the following roll call vote:

Ayes:	Directors Bourikas, Chambers, Cisneros, and Moore
Noes:	None
Abstain:	None
Absent:	Director Shinaver

2. Consideration of Resolution 13-15 Amending the Twentynine Palms Water District Adopted Budget for Fiscal Year 2013/2014 for Computer and Software Replacements up to \$150,000

Management recommends approving the amendment as it was previously discussed at the May Board meeting. Ms. Byerrum informed the Board that due to a lack of a shared server, an incorrect Excel file was presented to the Board at the June budget presentation. The file presented had omitted the computer and software upgrade line item.

Director Cisneros moved to approve resolution 13-15 amending the Twentynine Palms Water District adopted budget for fiscal year 2013/2014 to include computer and

software replacements up to \$150,000, seconded by Director Chambers and approved by the following roll call vote:

Ayes: Directors Bourikas, Chambers, Cisneros, and Moore  
Noes: None  
Abstain: None  
Absent: Director Shinaver

3. Consider Approval of AT&T Expansion and Lease Amendment #2

Management recommends approving the proposal for an additional 3' antenna and associated hardware at the Donnell Hill reservoir site for a \$2,500 initial payment and an additional \$400 a month lease agreement thereafter.

Director Cisneros moved to approve the AT&T expansion and lease amendment #2, seconded by Director Chambers and approved by the following roll call vote:

Ayes: Directors Bourikas, Chambers, Cisneros, and Moore  
Noes: None  
Abstain: None  
Absent: Director Shinaver

4. Consider Options for 2013 ACWA Election Ballot

Management recommends the Board cast its ballot for the Nominating Committee's recommended slate of candidates. Several representatives from the Arid Area are on the slate including Jim Ventura from the Morongo Basin area as well as a representative from Desert Water Agency and Coachella Valley Water District.

Director Cisneros moved to support the Nominating Committee's recommended slate of candidates, seconded by Director Chambers and approved unanimously.

5. Consent Calendar

- Minutes of the Regular Meeting held on July 24, 2013
- Audit List

Director Bourikas moved to adopt the Consent Calendar, seconded by Director Chambers and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action

None

7. Management Reports

7.1 Operations

Mr. Kolisz reported that the District responded to 20 Underground Service Alerts, 3 water main leaks, 9 blown meters, 2 service line leaks, and performed 2 leak audits. All three water main leaks occurred on the same street. Upon investigation, there was no out of the ordinary operations that were found in the distribution system to have contributed to the leaks. The District was 4% lower in production than this same time last year, but ended the fiscal year 2% higher.

A. Meter Change-out Process

Mr. Kolisz informed the Board that meters are changed out due to damage, age, or malfunction. Attempts are made to contact the resident by the service

worker on site and/or by the customer service representatives via telephone. Leak audits are performed, at the customer's request, to identify potential leaks. Customers are shown how to read their meters to aid in monitoring potential leaks.

7.2 Finance

Ms. Byerrum, Financial Consultant, introduced her senior assistant Josh. The Auditors have been on site and are expected to be completed by tomorrow. The Board can expect a complete Audit by October. Costs and functionality will be considered when reviewing and recommending software upgrades to the Board. The Board was given an updated Financial Report which consisted of a format change.

7.3 General Manager

Ms. Alaniz announced that incumbents Director Chambers and Director Shinaver were re-elected to the Board along with newly elected Anita Horn. Ms. Alaniz and Ray's attendance at the County Water Conference brought recognition to Twentynine Palms. Ms. Alaniz asked for Board clarification on who will be attending the ACWA and ACWA/JPIA fall conference.

The Board agreed that Director Chambers and newly elected Ms. Horn will attend the conference.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports


The Board of Directors commended staff for their good work.

9. Adjournment

On motion by Director Bourikas seconded by Director Cisneros and approved by the Board, the meeting was adjourned at 6:50 p.m.

  
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Kerron E. Moore, President  
Board of Directors

Attest:

  
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Tamara Alaniz, Board Secretary  
Twentynine Palms Water District