

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

JULY 27, 2016 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Director Chancey Chambers was absent. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Deputy Chief Jim Johnstone, of San Bernardino County Fire Department, honored the Board's leadership of the Twentynine Palms Fire Department and presented them with a plaque of the County's commitment to serve the community.

Director Moore read Director Chambers resignation, effective July 27, 2016. Mr. Chambers was honored to serve the community and work with District staff.

1. Presentation to the Board from Morongo Basin Conservation Association

Ms. Claudia Sall thanked the Board for supporting the 6th annual Desert-Wise Landscape Tour. The event was expanded to two days with over 300 attending. The first place essay by C. Reed was read aloud.

Marina West's comments were read aloud by Ray Kolisz. As secretary of the Morongo Basin Conservation Association, Ms. West appreciates the District's participation.

2. Approval of Resolution 16-11 Commending Jim Thompson for Distinguished Public Service

Director Horn made a motion to approve Resolution 16-11 commending Jim Thompson for distinguished public service, seconded by Director Shinaver and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	None
Absent:	None

3. Review Proposals and Award Bid to Purchase Two 2017 Ford F-250 Trucks

Director Horn made a motion to approve the purchase of two 2017 F-250 trucks from Fiesta Ford in the amount of \$49,339.28, seconded by Director Giannini and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Approval of General Manager Employment Agreement

Director Giannini made a motion to approve the General Manager employment agreement for Ray Kolisz, seconded by Director Horn and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

5. Approve Director(s) to Attend ACWA/JPIA and ACWA Fall Conferences (November 28 through December 2, 2016) and Attend CSDA Annual Conference (October 10 through October 13) and to Provide Daily Meeting Stipend

Director Moore made a motion for Directors Giannini and Horn to attend the CSDA Annual Conference, seconded by Director Shinaver and approved unanimously.

6. Discussion of Establishing an Employee Recognition Policy

At the Board's request, the item was placed on the agenda for discussion. There currently isn't a policy of recognition in place. The Board would like staff to develop a policy recognizing five year increments as well as staff certifications.

7. Discussion of Draft Employee and Family Emergency Plan

Under California law, all employees of local governments must report to work, in any disaster, becoming disaster service workers. As an element of the Emergency Response Plan, an Employee and Family Emergency Plan would provide supplies to each employee allowing the employee to report to work with assurance that their family is secure during emergency situations.

The Board was in agreement to bring back the plan with supply recommendations.

8. Consent Calendar

- Minutes of a Regular Meeting held on June 22, 2016 and Minutes of a Regular Fire Department Meeting held on June 22, 2016
- Audit List

Director Horn moved to approve the Consent Calendar, seconded by Director Shinaver, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action

None

10. Management Reports

10.1 Operations

The District responded to 27 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair, performed 2 customer pressure checks, replaced 14 meters, replaced 6 customer gate valves, and installed 2 new services. Water quality levels were normal for the

month. Water production was down 13% as compared to the same month in 2013. Treatment Plant loss was reduced from 3% to 1.6%. The District is awaiting response from the State Water Resource Control Board after submitting the District's "stress test" as formulated by the State Water Resource Control Board.

10.2 Finance

Ms. Byerrum reported that a recommendation to open an OPEB Trust will be brought to the Board. The transition to Pacific Western is going smoothly. The Audit will be conducted in September. The District is at 92% for water sales and expenses. A final closeout will be done for the Fire Department.

10.3 General Manager

Mr. Kolisz reported the District's Chromium 6 Compliance Plan was submitted and accepted by the State Water Resource Control Board. The public will be notified in accordance to compliance regulations. The Emergency Response Plant will be brought to the Board for approval next month. Pond 3 construction is completed. Directors Horn and Giannini were presented with Certificates of Completion for attending the CSDA Leadership Academy.


11. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Moore informed County Fire that the ponds at the Treatment Plant cannot be used to draft water by helicopter as damage to the ponds' liner can occur.

Director Giannini would like to see employees recognized for going above and beyond their duties.

12. Adjournment

On motion by Director Shinaver, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:50 p.m.


Kerron E. Moore, President
Board of Directors

Attest:


Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED AUG 24 2016