

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE TWENTYNINE PALMS WATER DISTRICT
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

FEBRUARY 22, 2017 / 6:00 P.M.

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Bob Coghill, Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

Local Hazard Mitigation Plan Open Comments

Gary Sturdivan, with Sierra West Consultants, informed the Board that the Internal and External meeting agendas and minutes are on the District's website for review. An announcement is being made on the bi-monthly water bills informing the public of the Hazard Mitigation Plan and directing them to the District's website for more information.

1. Consideration of Resolution 17-03 Adopting Annual Statement of Investment Policy
This policy is adopted yearly, per government code, to establish how the District invests funds.

Director Horn made a motion to approve Resolution 17-03 adopting an Annual Statement of Investment policy, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

2. Consider Resolution 17-04 Concurring in Nomination of Kathleen J. Tiegs to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA)

The District received this letter requesting concurrence on Kathleen J. Tiegs' nomination.

Director Shinaver made a motion to adopt Resolution 17-04 concurring in nomination of Kathleen J. Tiegs to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority, seconded by Director Coghill, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore

Noes: None
Abstain: None
Absent: None

3. Consideration to Award Well 12 Rehabilitation to Layne Christiansen Company
Due to the loss of Well #11, the rehabilitation of Well #12 is a high priority to ensure the distribution system can sustain a greater demand with the onset of warmer weather in the very near future. Rehabilitation of the well will eliminate the need for a booster station and collection tank, and eliminate the need for future infrastructure repairs. The District will also see a reduction in electrical costs.

Director Horn made a motion to award Layne Christiansen Company Well 12 rehabilitation work in the amount of \$68,648.43, seconded by Director Giannini, and approved by the following roll call vote:

Ayes: Directors Coghill, Giannini, Horn, Shinaver, and Moore
Noes: None
Abstain: None
Absent: None

4. Discussion of District's Valve Maintenance Program
Leadworker, Matthew Shragge, reported on the District's valve maintenance program. The District has 3,960 valves in the distribution system. Approximately 103 valves are exercised each month. Any necessary repairs to valve cans or vacuuming of the can is also performed. The program is on a triennial cycle with each valve being exercised once every three years. A fully open valve ensures adequate fire flow whereas a fully closed valve allows the District the ability to isolate a leak and minimize the number of customers temporarily without water. The trailer's smart technology senses the torque needed to open a valve, saving the District time and money in productivity and reduces the potential for injury on the field crew.

5. Consent Calendar
- Minutes of a Regular Meeting held on January 25, 2017
 - Audit List

Director Giannini moved to approve the Consent Calendar, seconded by Director Horn, and approved unanimously.

6. Items Removed from the Consent Calendar for Discussion or Separate Action
None

7. Management Reports

7.1 Operations

The District responded to 14 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 0 fire hydrant repairs, performed 10 customer pressure checks, replaced 14 meters, replaced 3 customer gate valves, and installed 0 new services. 0 Wastewater complaints reported. Water production was down 25% as compared to the same month in 2013.

Director Horn commended employees Austin and Russell for going above and beyond by securing debris left behind by Southern California Edison when a vehicle hit a light pole and fire hydrant downtown.

7.2 Mr. Kolisz informed the Board that Cindy Byerrum is on vacation. The District is half way through the fiscal year and the budget is tracking as expected.

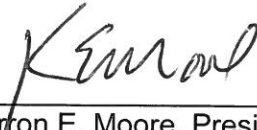
7.3 General Manager

Mr. Kolisz informed the Board that the District is looking at several challenges including staffing and front counter/lobby renovations to meet ADA compliance when considering the 2017/2018 budget. The District is looking to participate in the Hexavalent Coalition group that will represent special districts and provide information to the courts regarding costs and treatment feasibility.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
Director Coghill inquired if potholing at 801 housing had begun.

9. Adjournment

On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 6:49 p.m.



Kerron E. Moore, President
Board of Directors

Attest:



Ray Kolisz, Board Secretary
Twentynine Palms Water District

APPROVED MAR 22 2017